

## University Controller's Office Capital Asset Account Code Matrix

Asset Category	Description	Thresholds	Account Code	Category Code	Restricted	Additional steps	Resources					
Capitalized University Assets												
Budgeting ONLY	Budget category for all asset purchases for use on a USCSP project.	\$5,000 and above	56000	n/a	No	Refer to SAM Office to set up initial budgets on USCSP projects.	SAM office					
	Purchase of a University owned vehicle (auto, truck, boat, golf cart, plane, etc.)	\$5,000 and above	56202	Various - See Listing	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
Vehicle						Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
Technology & Equipment	Purchase of University owned Equipment	\$5,000 and above	56203	Various - See Listing	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
						Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
Firearm	Purchase of University owned firearms	None	56204	68052A	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
						Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
Furniture & Fixture	Purchase of University owned Furniture & Fixtures	\$5,000 and above	56205	Various - See Listing	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
r difficult & Fixture	r dichase of offiversity owned r diffiture & r ixtures	\$5,000 and above	30203	various - See Listing	NO	Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
	Purchase of University owned Software	\$100,000 and above	56208	20800A	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
Software		\$100,000 and above	56208	20800A		Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
		Below \$100,000 (Non-asset purchase)	53031	208000 / 209001	No	n/a	n/a					
Work of Art	Purchase of University owned works of art	None	56210	<u>Various - See Listing</u>	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
						Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
Trademark	A symbol, word, or words legally registered or established by use as representing a company or product.	\$100,000 and above	56212	96345A	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
						Instructions for Asset Management after purchase are on the Capital Asset Website	Capital Assets Website					
		Equ	uipment Builds									
	Equipment Builds refer to (1) Research and development of new technology and equipment that does not currently exist in the market, or (2) Construction of an asset as a cost saving measure. These are usually part of a sponsored award.  Note: Basic assembly of parts all purchased separately from one vendor would not qualify and should utilize account 56203.	Resulting completed equipment costing \$5,000 and above	56213	49001A	No	PO must be set up prior to purchase of an asset.	Purchasing Process					
Equipment Builds						Must notify your Grant Administrator or Post Award Accountant (GFM) and complete Equipment Build Form for Asset Management Team	Equipment Build Form					
			53026	n/a	No	For use on Purchasing card purchases <b>ONLY</b> of supplies below \$5,000 that will be permanently affixed to completed equipment	P-Card Policies & Procedure					
						Must notify your Grant Administrator or Post Award Accountant (GFM) and complete Equipment Build Form for Asset Management Team	Equipment Build Form					
		Lea	ses - GASB 87									
Binding Lease - State Owned	Lease of State owned property that does not qualify under GASB 87	Less than \$100,000 over life of lease <b>-OR-</b> lease for 12 months or less	54031	n/a	Yes - Asset Management Team Only	The Office of Facilities, Planning Design and Construction (FPDC) is responsible for securing all leased property for the University system.	Policy: FCMN 1.03					
Binding Lease - Non-State Owned	Lease of non-State owned property that does not qualify under GASB 87	Less than \$100,000 over life of lease <b>-OR-</b> lease for 12 months or less	54034	n/a	Yes - Asset Management Team Only	The Office of Facilities, Planning Design and Construction (FPDC) is responsible for securing all leased property for the University system.	Policy: FCMN 1.03					

## Property Lease Common Area  ## Maintenance ## Ma				1	1	1		
Right to Use Building & Improvements  Right to Use Building & Improvements  Lesse Long-Term Bottom  Merchant Provided From State Control of the Control of t	Property Lease Common Area	Common Area Maintenance (CAM) would be listed in a lease			,	Yes - Asset	The Office of Facilities, Planning Design and	
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Right to Use Equipment  I award Pipipment roward by an antered only (CASA 87)  Right to Use Building & Improvements  Right to Use Building & Impro						Only		
Right to Use Equipment  Right				56215				DTDI 4.04
Right to Use Building & Improvements  Right to Use Land and Improvements  Right to Use Building Control To Control Land		1	\$5.000 or greater - <b>AND-</b> for		,			<u>BTRU 1.04</u>
Right to Use Building & Improvements  Fight to Use Land and	Right to Use Equipment	Leased Equipment owned by an external entity (GASB 87)	_		n/a	_		
Right to Use Building & Improvements  Provided politifying in upone overally per women'd writy (GASD \$100,000 or greater AAD for some of the rest for what the rest for the re					1	Only	•	Capital Assets Website
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Control Districts   Cont			_	56220	n/a	Management Team	, ,	Policy: FCMN 1.03
Right to Use Land and Improvements   Arrangement							, , ,	
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Lease - GASB 96    Construction Project Expenses - USCCP ONLY		Revenue received from a lease-out to an external party	\$100,000 or greater <b>-AND</b> - for				· · · · · · · · · · · · · · · · · · ·	
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Subscription Based IT Arrangement (SBITA)  Software licenses or other arrangement that allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsuppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsuppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsuppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsuppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a 3rd party's software for a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a set amount of time based on a contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a set an contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a set an contracted subscription (Bas and Pass disch fall under this unsurppreed fluid allows access to a set an contracted subscription (Bas and Pass disch fall under this un		(3.182 6.7)	more than 12 months					
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