

**MINUTES OF USC LANCASTER FACULTY MEETING ON DECMEBER 3, 2008  
EDITED AFTER FEBRUARY 6, 2009 MEETING**

The minutes of the Nov 5, 2008 faculty meeting were not previously submitted and will be reviewed at the February 2009 meeting.

**Reports of Officers**

**Dean Catalano:** no written report; the Dean left early to teach in Great Falls. Discussed an unofficial ½ million dollar grant from Springs Foundation and mentioned that plans are available for email.

- He also mentioned that Lancaster City & County voted for rent in Artisans Center downtown. It will be the 1<sup>st</sup> off-campus facility.
- He discussed the budget and that \$93,000 more was taken from the budget. We're down over 1.2 million from last year.
- There are no plans to get rid of faculty.
- December 11<sup>th</sup> – they present the budget to President & financial plan.

**Dean Cox:** See Appendix I. He discussed the budget and saving money. Any new student hires need to come with a statement of justification attached to the pink sheet. He mentioned that the teaching schedule for next year (Fall 2009/Spring 2010) will be worked on early January.

**Student Affairs (Collins):** See Appendix II.

**Development (Garris):** Made a short report that campus is in good shape for support.

**Law Enforcement (Rutledge):** Dr. Rutledge mentioned that the campus is quiet and will be on a light watch Dec. 20<sup>th</sup> through Jan 4<sup>th</sup>.

**System Committee Reports**

**Regional Campuses Faculty Senate:**

- **Rights & Responsibilities** – Dr. Nims reported that one of the tasks R&R was responsible for was approved for Faculty Manual, this would be the standardizing of the tenure and promotion file tabs.
- **Welfare** – Dr. Walt Collins reported that a Tenure & Promotion Workshop will be held May 12<sup>th</sup> and that the committee is working on a regional campuses teaching award.
- **System Affairs** – Dr. Obi-Johnson reported that a new evaluation form is being reviewed. This was deferred until the February meeting.
  - Dr. Hammond, our representative for evaluation added that the committee will again meet Jan. 20<sup>th</sup> to examine system affairs suggestions. She solicited questions for the evaluation form as many questions were cut from the form.
  - Dean Cox suggested that the faculty adopt the form for the calendar year 2009 since evaluations are based on the calendar year and not academic year.
  - Dr. Faulkner asked if February is too late to change our evaluation forms for the year.
  - Dr. Hammond suggested that we may want to wait to change until after the review and approval of the new form occurs.
  - Dr. Golonka suggested that at the least we switch the scale to match. This was approved and at the minimum the scale will be changed for Spring 2009.

- **System Affairs** – another item that was brought up involved external review – specifically the need for the candidate to receive information about the review and the nature of the review (i.e., positive or negative). This will be added to Faculty Manual. Timing of the review process was also discussed and Dr. Hammond inquired if a calendar had been set or discussed for the review process. Dr. Nims mentioned that by 2012, files that do not receive the required number of reviews may not be forwarded.

**Provost’s Advisory Council:** Dr. Hammond mentioned that the budget was discussed. She also mentioned that Dr. Becker leaves for UGA Presidency and that Ted Moore will take over as Interim Provost in January. During the Provost’s Advisory Council meeting, several members raised concerns that the course reductions for faculty research may have to end. The Provost indicated that, should the budget not be able to sustain the course reductions, the administration was amenable to discussions about adjusting expectations for scholarship accordingly. Responding to questions during *our faculty meeting*, Dr. Hammond explained that such changes would take time if implemented, and that faculty should continue to operate under the same manual and work to produce a consistent record of scholarship.

### **Local committee Reports**

**Athletic Advisory Committee** – Ms. Martek gave a report to the faculty about the grade monitoring forms not being used this semester. Instead, faculty will be polled to find out how the athletic students are doing gradewise by the coaches. Coaches have FERPA clearance for their students.

- Faculty asked questions about having a schedule sent to them or given to them that was written by the coach, so faculty know when students have games and other athletic activities.
- Faculty also asked about courses in the afternoon and advising students about these courses.
- Dean Cox reminded faculty that USC policy is that there are no “Excused” absences.
- If there are problems with students, Ms. Martek recommended contacting the coaches.

**Curricula Committee/Assessment Committee** – Dean Cox submitted two reports, please see Appendix III on the course curricula requirements for USCL’s four associate degrees. These degrees were reviewed and a motion was made under New Business (see below).

**Tenure & Promotion** – Dr. Hammond mentioned that recommendations on tenure and promotion files have been forwarded. She also mentioned that one member had to resign and that there is a slot open on the Tenure and Promotion Committee (tenured & not in administration may serve this committee). There were 5 members during 2008’s review process.

**Bookstore** – Dr. Yingst mentioned that an aspect of the bookstore has been outsourced. I apologize, but I did not get the exact nature of the outsource. Questions and comments should go to Dr. Yingst.

**Committee List** – please send any changes to Stephen so he may update our committee list, including new chair information.

**Events Committee** – Dr. Holland mentioned that there will be a speaker form for information on guests.

## **New Business**

- Dean Cox made a motion for the Curriculum Committee's revisions of our associate degrees (see Appendix III). He moved that these revisions be adopted and effective Fall 2009 (applicable for new students and those students who are reenrolling after 1 year or more than 2 semesters). He also asked that a special meeting be held for discussion in early January so approval by the RCFS could occur this year.
  - A Friday meeting was to take place in January.
- Dr. Faulkner moved that the scale be switched on the evaluation form this year. This was agreed upon.
- Dr. Yingst's comment about the bookstore status being changed was approved.

## **Announcements:**

1. Dr. Hammond suggested we reconsider when we have faculty meetings. She suggested the meetings again be moved to Fridays, a recommendation from past faculty as well.
2. Mr. Thurman mentioned that the SC State Employees Association would be meeting Wed, Dec 10<sup>th</sup> at 11:45 at Catawba Fish Camp. This association watches out for our benefits and it was suggested it is favorable to join the association.

## **Attending:**

S. Alhaddad, G. Atim, N. Augusté, T. Barnes-Bailey, P. Barry, N. Bohonak, C. Bundrick, R. Bundy, A. Burg, F. Burke, S. Campbell, J. Catalano, C. Catledge, M. Coe, W. Collins, K. Covington, M. R. Cox, S. Criswell, N. Davaut, S. Eliades, S. Emanuel, A. English, D. Evans, K. Faile, D. Faulkner, F. Gardner, W. R. Garris, A. Golonka, L. Hammond, L. Harris, D. Hassell, K. Holland, M. Holloway, J. Holt, S. Hunt, K. Jackson, B. Obi Johnson, C. Judge, H. Kingkade, L. Martek, A. Miller, T. Monroe, B. Nims, P. Parker, T. Polenski, K. Richardson, David Roberts, J. Rutledge, T. Scarlett, W. D. Thurman, T. Wolochwianski, and A. Yingst.

**Faculty Secretary: Submitted as PDF on January 28, 2009 by Annette M. Golonka**  
**Edited on February 13, 2009: Resubmitted as PDF on February 16, 2009 by Annette M. Golonka**

## Appendix I



M. Ron Cox, Jr., Ph.D.  
Associate Dean for Academic & Student Affairs

### **REPORT TO THE FACULTY** **03 December, A.D. 2008**

**Budgets** – In light of the dismal (and continually deteriorating) budget situation, all faculty are being asked to consider ways to assist with saving money. The Office of Academic Affairs has already implemented restrictions in Faculty travel (along the guidelines established in the e-mail I sent out in November).

Effective for Spring 2009, all student assistant appointments will need to be reviewed. (This will include student assistants in all administrative offices as well.) Requests for student assistants (the pink sheets) will need to be accompanied by statements of justification regarding the request. As a rule of thumb, student assistants who are re-appointed will probably be approved for no more than one-half of the work hours for which they had previously been approved.

Please share any additional ideas you may have for ways to cut expenditures with your Division Chair.

**Final Exams** – Please remember that per USC policy:

- No final examination may be held outside of the stated time without the special permission of the dean of the college concerned.
- In any course or laboratory which meets two or three times per week, no quiz, test, or examination may be given during the last two class meetings prior to the regularly scheduled examination period.
- In any course or laboratory which meets once a week, no quiz, test, or examination may be given during the last class meeting prior to the regular examination period.
- If an instructor teaches more than one section of the same course, students may transfer from one examination section to another with the instructor's permission.
- Students who are absent from any final examination will be given the grade of **F** on the course if they have not offered an excuse acceptable to the instructor. If excused, they will be assigned a grade of **I** (see "I" entry under "Grading System"), and may complete the course through a deferred examination (see below).
- Re-examinations for the purpose of removing an **F** or raising a grade are not permitted.

Please begin thinking about your teaching schedule for the 2009-2010 academic year. Beginning in mid-January, we will begin looking at our course offerings for both Fall 2009 and Spring 2010. Faculty who have taken (or will take) Palmetto Training are especially encouraged to let your Division Chairs know if you are planning to offer courses for Palmetto Programs in 2009-2010.

Applications for the redefined teaching load in 2009-2010 are due in the Office of Academic Affairs by **15 January 2009**. The form is included with this report.

## Appendix I



### FACULTY REQUEST FOR REDEFINED TEACHING LOAD FOR PURPOSES OF ENGAGING IN PRODUCTIVE SCHOLARSHIP

#### REDEFINED TEACHING LOAD

A redefined teaching load is designed to allow tenured and tenure-track faculty members limited relief time from their normal teaching duties in order to pursue significant scholarly projects designed to improve their capabilities and to increase their future contributions to the University. It is designed to permit a faculty member to achieve educational goals which could not be reached if pursued under the demands of regular instructional duties.

To be considered for a redefined teaching load, a faculty member must be on the tenure track or must have already been awarded tenure.

Newly hired assistant professors will automatically be eligible for the redefined teaching load, but will be expected to demonstrate progress in the area of productive scholarship in order to be considered for renewal. (This demonstration normally will occur during the annual evaluation process.)

The redefined teaching load normally will be defined in the following manner:

Current	AY 2008-2009 and 2009-2010	AY 2010-2011 and thereafter
<u>Humanities &amp; Social Sciences</u> 24 credit hours (8 courses)	<u>Humanities &amp; Social Sciences</u> 21 credit hours (7 courses)	<u>Humanities &amp; Social Sciences</u> 18 credit hours (6 courses)
<u>BBC&amp;E</u> 24 credit hours (8 courses)	<u>BBC&amp;E</u> 21 credit hours (7 courses)	<u>BBC&amp;E</u> 18 credit hours (6 courses)
<u>Natural Sciences</u> 22 credit hours (6 lectures, 4 labs)	<u>Natural Sciences</u> 19 credit hours (5 lectures, 4 labs)	<u>Natural Sciences</u> 16 credit hours (4 lectures, 4 labs)
<u>MATH</u> 24 credit hours (6-8 courses)	<u>MATH</u> 21 credit hours (6-7 courses)	<u>MATH</u> 18 credit hours (5-6 courses)

Course distribution of the redefined load will be determined by the faculty member, subject to approval of the Academic Division Chair and the Associate Dean for Academic & Student Affairs, and will be based on the individual needs of the faculty member as well as the general needs of the campus.

## APPLICATION PROCEDURES

1. A faculty member will submit a formal request for redefinition of teaching load to the appropriate Academic Division Chair. Requests are due no later than January 15 (for consideration for the following academic year).
2. In submitting a request, the faculty member will provide a **detailed** description of the proposed project, specifically addressing the following questions:
  - a) What are the educational goals that will be achieved in terms of teaching or scholarship?
  - b) How will this redefinition of course load increase the faculty member's contributions to the mission of the University?
  - c) Will the project be complete at the end of the academic year for which a redefined teaching load is requested? If not, what is the anticipated timeline for completion?
  - d) How will the results of this project be demonstrated?
3. A request for redefined teaching load must be approved by the Academic Division Chair, Associate Dean for Academic and Student Affairs, and the Dean of the USCL campus.
4. Faculty members will include a detailed summary of all scholarly activity in their annual Faculty Information Forms. This summary will be used in determining any request for renewal and also may be used in determining approval of future requests for a redefined teaching load.



## APPLICATION FOR REDEFINED TEACHING LOAD

**Name:**

**Date:**

**Academic Division:**

**Academic Discipline:**

**Academic Rank:**

**Tenured?**

**Request for Academic Year:** Fall, 2009 and Spring 2010

**New Request**

**Renewal of Request**

**If renewal, when was the original request for this project approved (AY Year)?**

**Proposed Teaching Load for Academic Year:**

Fall Semester

Spring Semester

**Title of Proposed Research Project:**

**Anticipated Result of Proposed Research Project (book, chapter, article, presentation, etc.):**

**Detailed Description of Proposed Project:** (use additional pages as necessary)

1. I have read and I understand the terms and conditions applicable to my request for a redefined teaching load.

\_\_\_\_\_  
(initials)

2. I will include a detailed summary of my scholarly activity in my annual Faculty Information Form. I understand that this summary will be used in determining any request for renewal, and also may be used in determining approval of future requests for a redefined teaching load.

\_\_\_\_\_  
(initials)

\_\_\_\_\_  
Faculty Member Signature

\_\_\_\_\_  
Date

***This document must be submitted to the Faculty member's Division Chair no later than Thursday, January 15, 2009.***

***If no form has been received, the Faculty member will be assumed to be teaching a normal (full) teaching load in 2009-2010.***

**ADMINISTRATIVE REVIEW OF REQUEST**

\_\_\_\_\_  
Academic Division Chair

\_\_\_\_\_  
Date

Approve     Deny

\_\_\_\_\_  
Associate Dean for Academic & Student Affairs

\_\_\_\_\_  
Date

Approve     Deny



## Appendix II



Walter P. Collins, III, Ph.D.  
Acting Assistant Dean of Students

### Report to Faculty

December 3, 2008

- **Athletics**—The Athletic Advisory Committee is seeking feedback regarding the Student-Athlete/Professor Communication process. Chair Lynette Martek has solicited feedback by e-mail and through a flyer in faculty mailboxes. **Please take a few minutes to respond to Prof. Martek (<martek@mailbox.sc.edu>) with your thoughts and suggestions.** The committee will meet again within the first few weeks of the Spring semester.
- **Study Abroad**—Plans are under way for two Maymester 2009 trips, one to Greece and one to Jamaica. Students will receive course credit. Student interest for both trips continues to look good with students still enrolling. Interested persons can speak with Fran Gardner, Chris Judge, Claudia Priest or Marybeth Holloway for information on the Greece trip or to Dr. Alex Miller for information concerning Jamaica.
- **Student Life/Activities**—College Transfer Day was Nov. 5. We hosted close to twenty colleges. Students could speak with representatives about transferring, and lunch was provided. Also, approximately 100 students (Grades K-5) from Kershaw Elementary School were on campus on Friday, Nov. 14 for Discovery Days. They did activity rotations that included tennis, dodge ball, baseball, computer lab, and campus tours. Be reminded that any campus activities/events can be publicized in the weekly *Campus News*. Send news items to Ms. Laura Humphrey (<humphr1b@gwm.sc.edu>) by Friday the week before you'd like them to appear.
- **Security**—The campus is calm!
- **UNIV 101**—University 101 concludes tomorrow (Thurs., Dec. 4, 2008) with a celebratory pizza lunch. New this year: The **USCL Womanless Beauty Review**. In conjunction with the luncheon, sections of UNIV 101 are sponsoring contestants in a "pageant" to raise money for the American Red Cross. The event begins at 11:30 in the Bradley Multi-purpose Room and admission is \$1. Please come for this hilarious event and support a good cause. Thanks to Shana Funderburk and Laura Humphrey for their work in organizing this event.

## Appendix III



### **MOTION to the FACULTY ORGANIZATION**

**03 December, A.D. 2008**

The Curriculum Committee of USC Lancaster, on the recommendation of the USC Lancaster Assessment Committee, hereby proposes the following revisions (attached) to the curricula for the degrees of

Associate of Arts

Associate of Science

Associated of Science (Criminal Justice)

Associate of Science (Business)

The Committee moves that the revisions be adopted by the USCL Faculty Organization and that they be made effective beginning in the FALL 2009 academic semester.

First-time students enrolling at USC Lancaster in Fall 2009 or thereafter would be governed by the new curricula. They would also apply to students re-enrolling at USC Lancaster after an absence of one year (two major semesters) or more.

The Committee further requests that the USC Lancaster Faculty Organization hold a special meeting for the sole purpose of discussing, debating, and voting on these curricula revisions, so that, if approved, they may be presented to the USC Regional Campuses Faculty Senate at its meeting on 20 February 2009.

## ASSOCIATE IN SCIENCE DEGREE

### CURRENT CURRICULUM

**ENGL 101** (3) (grade of C or better)  
**ENGL 102** (3) (grade of C or better)

#### **Analytical/Numerical (6)**

Two MATH courses\* OR  
CSCE 101 and CSCE 102 OR  
STAT 110 and STAT 201 OR  
PHIL 110 and PHIL 111

\*May include MATH 111 or MATH 115 but not both.

#### **Natural Science (7-8)**

#### **Social/Behavioral Sciences (6)**

(AFRO, ANTH, ECON, GEOG, HIST, POLI,  
PSYC, SOCY, or WOST)

#### **Humanities & Fine Arts (3)**

(ART, ENGL 200 or higher, FILM, FREN,  
MUSC, PHIL [not 110, 111], RELG, SPAN,  
THEA, SPCH)

#### **ELECTIVES (31 - 32 hours)**

#### **Other requirements:**

1. 2.00 GPA (minimum) required on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster

### PROPOSED CURRICULUM

ENGL 101 (3) – grade of C or better  
ENGL 102 (3) – grade of C or better

#### **Analytical/Numerical (6-11)**

Two MATH courses\* (or completion of MATH 122, MATH 141, or higher\*\*); AND  
CSCE 102 or higher; OR  
STAT 110 or higher

\*May include MATH 111 or MATH 115 but not both

\*\* Higher MATH may not include MATH 221, 222, or 399

#### **Natural Science (8)**

Two lab sciences, chosen from ASTR, BIOL,  
CHEM, ENVR, GEOL, MSCI, or PHYS.

#### **Social/Behavioral Sciences (6)**

Two courses chosen from ANTH, CRJU, ECON,  
GEOG, POLI, PSYC, SOCY, or WOST

#### **Humanities & Fine Arts (9)**

Minimum of nine hours, which must include

- One fine arts course, chosen from ARTE, ARTH, MUSC, THEA (not theatre production or performance labs) – 3 hours
- One foreign language course (or score of “2” on placement test) – (0-3 hours)
- One 100-level HIST course (3)

#### **Electives**

Courses sufficient to have earned a total of 60 credit hours. No more than three (3) hours of PEDU may count for degree credit.

#### **Other Requirements**

1. 2.0 cumulative GPA (minimum) on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster.

PROPOSED CURRICULUM	Comments
ENGL 101 (3) – grade of C or better ENGL 102 (3) – grade of C or better	Same requirement as B.S. degree
<b>Analytical/Numerical (6-11)</b> Two MATH courses* (or completion of MATH 122, MATH 141, or higher**); AND CSCE 102 or higher; OR STAT 110 or higher <small>*May include MATH 111 or MATH 115 but not both ** Higher MATH may not include MATH 221, 222, or 399</small>	<ul style="list-style-type: none"> <li>• Analytical requirements for BS degree vary somewhat from major to major – generally 12 hours required</li> <li>• Calculus (122 or 141) included in most majors</li> <li>• STAT 201 or higher required in most majors</li> <li>• CSCE 102 or higher required in most majors</li> </ul>
<b>Natural Science (8)</b> Two lab sciences, chosen from ASTR, BIOL, CHEM, ENVR, GEOL, MSCI, or PHYS.	Same requirements as B.S. degree (Advisors will need to look at specific major requirements to determine courses needed.)
<b>Social/Behavioral Sciences (6)</b> Two courses chosen from ANTH, CRJU, ECON, GEOG, POLI, PSYC, SOCY, or WOST	Same as B.S. requirement
<b>Humanities &amp; Fine Arts (9)</b> Minimum of nine hours, which must include <ul style="list-style-type: none"> <li>• One fine arts course, chosen from ARTE, ARTH, ARTS, MUSC, THEA (not theatre production labs) – 3 hours</li> <li>• One foreign language course (or score of “2” on placement test) – (0-3 hours)</li> <li>• One 100-level HIST course (3)</li> </ul>	<ul style="list-style-type: none"> <li>• B.S. degree requires 3 hours of Fine Arts</li> <li>• B.S. degree requires 3 additional hours in humanities</li> <li>• B.S. degree requires foreign language competency through 122-level</li> <li>• B.S. degree requires six hours of 100-level HIST courses (one course must be non-U.S. history)</li> </ul> <p>If foreign language requirement is met through placement test, student will take additional humanities course, chosen from ART, ENGL, FILM, FREN, HIST, MUSC, PHIL, RELG, SPAN, THEA, SPCH.</p>
<b>Electives</b> Courses sufficient to have earned a total of 60 credit hours. No more than three (3) hours of PEDU may count for degree credit.	PEDU courses involving activities such as jogging, swimming, golf, weight training, aerobics, tennis, etc., are not counted for B.S. degree credit in the College of Arts & Sciences. Only those PEDU courses involving substantial content in pedagogy may be applied as electives. (BLS allows up to three PEDU hours for elective credit.)
<b>Other Requirements</b> 1. 2.0 cumulative GPA (minimum) on all work attempted at USC 2. Final 15 semester hours must be earned at USC Lancaster.	

## ASSOCIATE IN SCIENCE (BUSINESS) DEGREE

### CURRENT CURRICULUM

#### **General Education (21 hours)**

ENGL 101 (3) – grade of C or better  
 ENGL 102 (3) – grade of C or better  
 HIST 111 or 112 or POLI 201 (3)  
 PSYC or SOCY (3)  
 SPCH 140 (3)  
 ECON 224 (3)  
 Fine Arts Course (3)

#### **Mathematics & Science (3 hours)**

Three hours chosen from:  
 MATH 122      CSCE 102  
 CSCE 102      PHIL 110  
 STAT 110      STAT 201

#### **Related Area Courses (12 hours)**

ACCT 225  
 TSTM 240 or ACCT 324  
 PHIL 318  
 MGMT 371

#### **Professional Concentration Courses (15 hours)**

TSTM 143      TSTM 342  
 TSTM 164      MGSC 290  
 TSTM 270

#### **Electives**

9 hours, approved by advisor, chosen from:  
 TSTM 243      MKTG 350      MGSC 291  
 TSTM 338      RCAM 141      UNIV 101B  
 CSCE 101      RCAM 142      ACCT 226  
 TSTM 347      RETL 351      RETL 262

#### **Other requirements:**

- 2.00 GPA (minimum) required on all work attempted at USC
- Final 15 semester hours must be earned at USC Lancaster

### PROPOSED CURRICULUM

#### **General Education (21 - 24 hours)**

ENGL 101 (3) – grade of C or better  
 ENGL 102 (3) – grade of C or better  
 HIST 111 or 112 or POLI 201/341/370 (3)  
 PSYC or SOCY (3)  
 SPCH 140 (3)  
 ECON 221, 222, 224 (3)  
 Fine Arts Course (3)  
 Foreign Language (3) – or score of “2” or better on placement exam  
 (SPAN recommended)

#### **Mathematics & Science (7-8 hours)**

One Lab Science (4)  
 and one of the following:  
 MATH 122 or 141 (3-4)  
 CSCE 102 (3)  
 PHIL 110 (3)  
 STAT 110 or 201 (3)

#### **Related Area Courses (12 hours)**

ACCT 225 or RETL 261 (3)  
 TSTM 240 or ACCT 324 (3)  
 Six (6) hours chosen from:  
 FINA 369  
 MGMT 371  
 PHIL 318

#### **Professional Concentration Courses (15 hours)**

TSTM 143 (3)  
 TSTM 164 (3)  
 TSTM 270 (3)  
 TSTM 342 or ENGL 463 (3)  
 MGSC 290 or TSTM 264 (3)

#### **Electives**

Courses needed to reach 60 hours chosen from:  
 ACCT 226                      PHIL 318  
 CSCE 101                      RCAM 141  
 FINA 301                      RETL 262  
 FINA 364                      TSTM 243  
 MGSC 291                      TSTM 338  
 MKTG 350                      TSTM 347  
 MGMT 374                      TSTM 399  
 MGMT 376                      UNIV 101  
 MGMT 472                      (101B recommended)

#### **Other Requirements**

- 2.0 cumulative GPA (minimum) on all work attempted at USC
- Final 15 semester hours must be earned at USC Lancaster.



PROPOSED CURRICULUM	Comments
<p><b>General Education (24 hours)</b>            ENGL 101 (3) – grade of C or better            ENGL 102 (3) – grade of C or better            HIST 111 or 112 or POLI 201/341/370 (3)            PSYC or SOCY (3)            SPCH 140 (3)            ECON 221, 222, or 224 (3)            Fine Arts Course (3)            Foreign Language (3) – or score of “2” or better on placement exam</p>	<p>HIST or POLI depends on 4 year degree choice            PSYC 101 or SOCY 101 recommended              SPAN recommended</p>
<p><b>Mathematics &amp; Science (7 hours)</b>            One Lab Science (4)            and one of the following:            MATH 122 or 141            CSCE 102            PHIL 110            STAT 110 or 201</p>	<p>BS degrees in Business, TSTM, or BOL require at least one lab science course            MATH/Analytical Course selection will depend on baccalaureate degree requirement</p>
<p><b>Related Area Courses (12 hours)</b>            ACCT 225 or RETL 261            TSTM 240 or ACCT 324            Six (6) hours chosen from            PHIL 318            FINA 369            MGMT 371</p>	<p>Choices broadened to ensure greater availability of courses</p> <ul style="list-style-type: none"> <li>• ACCT 225 – Introduction to Financial Accounting or RETL 261 – Functional Accounting I</li> <li>• TSTM 240 -- Business Law or ACCT 324 – Survey of Commercial Law</li>   <li>• PHIL 318 – Business Ethics</li> <li>• FINA 369 – Personal Finance</li> <li>• MGMT 371 – Principles of Management</li> </ul>
<p><b>Professional Concentration Courses (15 hours)</b>            TSTM 143            TSTM 164            TSTM 270            TSTM 342 or ENGL 463            MGSC 290 or TSTM 264</p>	<ul style="list-style-type: none"> <li>• TSTM 143 -- Advanced Business Document Preparation</li> <li>• TSTM 164 -- Introduction to Office Automation</li> <li>• TSTM 270 -- Records Control or TSTM 347 -- Advanced Office Procedures</li> <li>• TSTM 342 -- Business Communications or ENGL 463 – Business Writing</li> <li>• MGSC 290 -- Computer Information Systems in Business or TSTM 264 -- Computer Applications in Business</li> </ul>
<p><b>Electives</b>            Courses needed to reach 60 credit hours chosen from:            ACCT 226            PHIL 318            CSCE 101            RCAM 141            FINA 301            RETL 262            FINA 364            TSTM 243            MGSC 291            TSTM 338            MKTG 350            TSTM 347            MGMT 374            TSTM 399            MGMT 376            UNIV 101            MGMT 472            (101B recommended)</p>	<p>TSTM 399 (Independent Study) is offered at USCL as a business internship</p>
<p><b>Other Requirements</b></p> <ol style="list-style-type: none"> <li>1. 2.0 cumulative GPA (minimum) on all work attempted at USC</li> <li>2. Final 15 semester hours must be earned at USC Lancaster.</li> </ol>	

## ASSOCIATE IN SCIENCE (CRIMINAL JUSTICE) DEGREE

### CURRENT CURRICULUM

ENGL 101 (3) – grade of C or better  
ENGL 102 (3) – grade of C or better

ENGL 282 or higher OR  
SPCH 140 (3)

SOCIAL SCIENCES (12)  
(PSYC, ANTH, or SOCY)

HIST or POLI (6)

MATH/CSCE/BADM/ECON (12)

CRJU or LCRJ (15)

Electives (6)

TOTAL: 60 hours

#### **Other requirements:**

1. 2.00 GPA (minimum) required on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster

### PROPOSED CURRICULUM

ENGL 101 (3) – grade of C or better  
ENGL 102 (3) – grade of C or better

SPCH 140 (3)

ACCT 324 or TSTM 240 (3)

#### **Natural Science (4)**

One laboratory science (recommend CHEM 107 or BIOL 120)

#### **History and Political Science (6)**

Two courses chosen from HIST or POLI

#### **Analytical/Numerical (6-8)**

##### Option I: MATH

(Dependent on MATH placement test score)

- MATH 111 or 111I and next higher MATH (other than 112, 115, 221, 222 or 399)
- MATH 115 and next higher MATH (other than 221, 222, or 399)
- MATH 122 or 141 and next higher MATH (other than 221, 222, or 399)
- MATH 122 or 141 and CSCE, PHIL 110 or 111, or STAT 110 or 201

##### Option II: CSCE, Logic, Statistics

- Two courses in CSCE
- PHIL 110 and 111
- STAT 110 and 201

#### **Social/Behavioral Sciences (6)**

PSYC 101 (3)

One additional social science (3)  
(ANTH, PSYC, or SOCY)

#### **Foreign Language (0-3)**

One foreign language course (depending on placement exam) – score of “2” on placement exam meets requirement (SPAN recommended)

#### **Criminal Justice Courses (15)**

Five courses chosen from CRJU or LCRJ

#### **Electives**

Sufficient credit to reach 60 earned credit hours.  
No more than three (3) hours of PEDU may count toward degree requirements.

#### **Other Requirements**

1. 2.0 cumulative GPA (minimum) on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster.

PROPOSED CURRICULUM	Comments
ENGL 101 (3) – grade of C or better ENGL 102 (3) – grade of C or better	Same requirement as B.A. degree
SPCH 140 (3)	SPCH 140 is important in that law enforcement personnel will be asked to testify, make presentations, etc.
ACCT 324 or TSTM 240 (3)	ACCT 234 – Survey of Commercial Law TSTM 240 – Business Law
<b>Natural Science (4)</b> One laboratory science (recommend CHEM 107 or BIOL 120)	USC’s BA in CRJU requires two lab science courses. CHEM 107 and BIOL 120 are recommended as most pertinent to CRJU student needs.
<b>History and Political Science (6)</b> Two courses chosen from HIST or POLI	USC’s BA in CRJU requires nine (9) hours of HIST; POLI courses can be used to meet BA social science requirement.
<b>Analytical/Numerical (6-8)</b> <u>Option I: Math</u> (Dependent on MATH placement test score) <ul style="list-style-type: none"> <li>• MATH 111 or 111I and next higher MATH (other than 112, 115, 221, 222 or 399)</li> <li>• MATH 115 and next higher MATH (other than 221, 222, or 399)</li> <li>• MATH 122 or 141 and next higher MATH (other than 221, 222, or 399)</li> <li>• MATH 122 or 141 and CSCE, PHIL 110 or 111, or STAT 110 or 201</li> </ul> <u>Option II: CSCE, Logic, Statistics</u> <ul style="list-style-type: none"> <li>• Two courses in CSCE</li> <li>• PHIL 110 and 111</li> <li>• STAT 110 and 201</li> </ul>	MATH 111I, 111, 112, and 115 are accepted only as elective credit for the B.A. degree Students may not receive credit for both MATH 111 (or 111I) and MATH 115 MATH 112 (Trigonometry) is a 2-credit hour course Some students take MATH 111 (or 111I) and MATH 112 as preparation for MATH 141. MATH 111I and MATH 112 would be six hours of credit. MATH 221 & 222 (Basic Concepts of Elementary Math) are open only as electives to students pursuing certification in Early Childhood or Elementary Education at USC Columbia. USCL’s MATH 399 is designed for students earning an education degree from USC Upstate
<b>Social/Behavioral Sciences (6)</b> PSYC 101 (3) Additional social science (3) – ANTH, PSYC, or SOCY	USC’s B.A. degree requires nine (9) hours in social sciences. PSYC 101 is especially valuable for students majoring in CRJU.
<b>Foreign Language (0-3)</b> One foreign language course (depending on placement exam) – score of “2” on placement exam meets requirement (SPAN recommended)	USC’s B.A. degree (CRJU) requires 0-9 hours in foreign language (thru 122 level). Students scoring “2” or higher on a foreign language placement test – which means they place into the 121-level course or higher – would be considered as having met the foreign language requirement for the A.S. (CRJU) degree and would take additional elective credit.
<b>Criminal Justice Courses (15)</b> Five courses chosen from CRJU or LCRJ	USC Columbia’s BA degree in CRJU requires 36 hours of CRJU courses, 18 of which must be taken at USC Columbia. Students planning to earn the BA in CRJU should be notified that several LCRJ courses do not transfer, even as elective credit. <ul style="list-style-type: none"> <li>• LCRJ 271 (Criminal Investigation) – no transfer</li> <li>• LCRJ 272 (Criminal Law &amp; Court Procedure) – transfers as CRJU 313 (Criminal Courts)</li> <li>• LCRJ 281 (Seminar) – no transfer</li> <li>• LCRJ 282 (Practicum) – no transfer</li> </ul>
<b>Electives</b> Sufficient credit to reach 60 earned credit hours. No more than three (3) hours of PEDU may count toward degree requirements.	PEDU courses involving activities such as jogging, swimming, golf, weight training, aerobics, tennis, etc., are not counted for B.A. degree credit in the College of Arts & Sciences. Only those PEDU courses involving substantial content in pedagogy may be applied as electives. (BLS allows up to three PEDU hours for elective credit.)
<b>Other Requirements</b> 1. 2.0 cumulative GPA (minimum) on all work attempted at USC 2. Final 15 semester hours must be earned at USC Lancaster.	



## ASSOCIATE IN ARTS DEGREE

### CURRENT CURRICULUM

ENGL 101 (3) – grade of C or better  
ENGL 102 (3) – grade of C or better

#### **Analytical/Numerical (3)**

MATH 111 or higher OR  
Computer Science (CSCE) OR  
STAT 110 or 201 OR  
PHIL 110 or 111

#### **Natural Science (3)**

#### **Social/Behavioral Sciences (6)**

(AFRO, ANTH, ECON, GEOG, HIST, POLI, PSYC,  
SOCY, or WOST)

#### **Humanities & Fine Arts (9)**

(ART, ENGL 200 or higher, FILM, FREN,  
MUSC, PHIL [not 110 or 111], RELG, SPAN,  
THEA, SPCH]

#### **ELECTIVES (33 hours)**

#### **Other requirements:**

1. 2.00 GPA (minimum) required on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster

### PROPOSED CURRICULUM

ENGL 101 (3) – grade of C or better  
ENGL 102 (3) – grade of C or better

#### **History (6)**

Two courses from the following groups:

- HIST 101 or 102 (3)
- HIST 111 or 112 (3)
- HIST 104, 105, 106, 107, or 109 (3)

#### **Analytical/Numerical (6-8)**

##### Option I: MATH

(Dependent on MATH placement test score)

- MATH 111 or 111I and next higher MATH (other than 112, 115, 221, 222 or 399)
- MATH 115 and next higher MATH (other than 221, 222, or 399)
- MATH 122 or 141 and next higher MATH (other than 221, 222, or 399)
- MATH 122 or 141 and CSCE, PHIL 110 or 111, or STAT 110 or 201

##### Option II: CSCE, Logic, Statistics

- Two courses in CSCE
- PHIL 110 and 111
- STAT 110 and 201

#### **Natural Science (4)**

One lab science, chosen from ASTR, BIOL, CHEM, ENVR, GEOG 201/202, GEOL, MSCI, or PHYS.

#### **Social/Behavioral Sciences (6)**

Two courses chosen from AFRO, ANTH, CRJU, ECON, GEOG (except 201/202), POLI, PSYC, SOCY, or WOST

#### **Humanities & Fine Arts (12)**

Must include

- One fine arts course, chosen from ARTE, ARTH, ARTS, MUSC, THEA (not theatre production or performance labs) – 3 hours
- One foreign language course (3) – or score of “2” or better on placement test
- One 200+ level English literature course (3)
- One additional course chosen from ART, ENGL 200 or higher, FILM, foreign language, HIST, MUSC, PHIL (other than 110 or 111), RELG, THEA, SPCH)

#### **Electives**

Courses sufficient to have earned a total of 60 credit hours. No more than three (3) hours of PEDU may count for degree credit.

#### **Other Requirements**

1. 2.0 cumulative GPA (minimum) on all work attempted at USC
2. Final 15 semester hours must be earned at USC Lancaster.

PROPOSED CURRICULUM	Comments
ENGL 101 (3) – grade of C or better ENGL 102 (3) – grade of C or better	Same requirement as B.A. degree
<b>History (6)</b> Two courses from the following groups: <ul style="list-style-type: none"> <li>• HIST 101 or 102 (3)</li> <li>• HIST 111 or 112 (3)</li> <li>• HIST 104, 105, 106, 107, or 109 (3)</li> </ul>	Nine hours in history required for B.A. degree, including European, US, and Non-US/Non-European
<b>Analytical/Numerical (6-8)</b> <u>Option I: Math</u> (Dependent on MATH placement test score) <ul style="list-style-type: none"> <li>• MATH 111 or 111I and next higher MATH (other than 112, 115, 221, 222 or 399)</li> <li>• MATH 115 and next higher MATH (other than 221, 222, or 399)</li> <li>• MATH 122 or 141 and next higher MATH (other than 221, 222, or 399)</li> <li>• MATH 122 or 141 and CSCE, PHIL 110 or 111, or STAT 110 or 201</li> </ul> <u>Option II: CSCE, Logic, Statistics</u> <ul style="list-style-type: none"> <li>• Two courses in CSCE</li> <li>• PHIL 110 and 111</li> <li>• STAT 110 and 201</li> </ul>	MATH 111I, 111, 112, and 115 are accepted only as elective credit for the B.A. degree Students may not receive credit for both MATH 111 (or 111I) and MATH 115 MATH 112 (Trigonometry) is a 2-credit hour course Some students take MATH 111 (or 111I) and MATH 112 as preparation for MATH 141. MATH 111I and MATH 112 would be six hours of credit. MATH 221 & 222 (Basic Concepts of Elementary Math) are open only as electives to students pursuing certification in Early Childhood or Elementary Education at USC Columbia. USCL's MATH 399 is designed for students earning an education degree from USC Upstate
<b>Natural Science (4)</b> One lab science, chosen from ASTR, BIOL, CHEM, ENVR, GEOG 201/202, GEOL, MSCI, or PHYS.	All B.A. degrees in the College of Arts & Sciences require two (2) lab courses. All USC baccalaureate degrees require at least one lab course.
<b>Social/Behavioral Sciences (6)</b> Two courses chosen from AFRO, ANTH, CRJU, ECON, GEOG (except 201/202), POLI, PSYC, SOCY, or WOST	USC's B.A. degree requires nine (9) hours in social sciences.
<b>Humanities &amp; Fine Arts (12)</b> Must include <ul style="list-style-type: none"> <li>• One fine arts course, chosen from ARTE, ARTH, ARTS, MUSC, THEA (not theatre production labs) – 3 hours</li> <li>• One foreign language course (3)</li> <li>• One 200+ level English course (literature) – 3 hours</li> <li>• One additional course (3-4 hours) chosen from ART, ENGL 200 or higher, FILM, foreign language, HIST, MUSC, PHIL (other than 110 or 111), RELG, THEA, SPCH)</li> </ul>	USC's B.A. degree (Arts & Sciences) requires 12 hours in humanities plus 0-9 hours in foreign language (thru 122 level).  Students scoring "2" or higher on a foreign language placement test – which means they place into the 121-level course or higher would be considered as having met the foreign language requirement for the A.A. degree and would take an additional humanities course to meet the 12 hour requirement.
<b>Electives</b> Courses sufficient to have earned a total of 60 credit hours. No more than three (3) hours of PEDU may count for degree credit.	PEDU courses involving activities such as jogging, swimming, golf, weight training, aerobics, tennis, etc., are not counted for B.A. degree credit in the College of Arts & Sciences. Only those PEDU courses involving substantial content in pedagogy may be applied as electives. (BLS allows up to three PEDU hours for elective credit.)
<b>Other Requirements</b> 1. 2.0 cumulative GPA (minimum) on all work attempted at USC 2. Final 15 semester hours must be earned at USC Lancaster.	