

MINUTES OF USC LANCASTER FACULTY MEETING ON MARCH 6, 2009

The minutes of the February 6, 2009 faculty meeting were approved.

Special Order:

Lancaster County Director Gina Amato from the American Red Cross attended the meeting and expressed the need of American Red Cross for volunteers to help respond to local house fires. She left some information for interested parties with Dr. Polenski, and her contact information is at the end of this section.

Volunteers would need to be available on shifts 24/7. They would help the families by giving them a debit card and assessing their needs, an approximately 20 minute time period per family. Other potential volunteer work may include office work, such as doing casework (training not complicated), CPR and first aid instructors. She also mentioned that there is a difference from fires at night or during the day, whether children are present or not. Most volunteers work in teams, and volunteers include many retirees and older people; however, young responsible 18 year olds are also potential volunteers.

There was also mention of the internships possible through the American Red Cross (see <http://www.redcross.org>); however, due dates were during spring break.

Contact information for Gina Amato: 803-283-4072, mobile 803-287-0884, ginaamato@comporium.net, www.yorkcountyredcross.org.

Reports of Officers

Dean Catalano: no written report.

- Dean Catalano mentioned the success of Honor's Day and joked that Kim Covington should be Director of the program for life.
- He mentioned the proposal at the last RCFS meeting about disclosing financial information to faculty and staff and suggested that if anyone wanted any financial information to ask Paul Johnson. He also mentioned that anyone who wanted to sit in on the budget meetings may do so and that the administration was committed to wide open budget information for faculty.
- He also mentioned that the House Committee budget gave USCL's current budget (2.1 million) and stimulus budget next year (a total of ~2.6 million), which is still a cut from the previous year. The estimate is ~\$2000/student for this coming year. The hope is that we will be able to build back our reserves this year. He mentioned that budgets are based on sales tax.

Dean Cox: No written report. He thanked the faculty for submitting schedules for Fall 2009 and Spring 2010. He mentioned that registration starts March 23rd for Fall and that book orders need to be placed. He also asked that if you do NOT use a book in your course to please not place an order for a book.

Student Affairs (Collins): See Appendix I.

Law Enforcement (Rutledge): See Appendix II, submitted by email as Dr. Rutledge was unable to attend the meeting.

System Committee Reports

Regional Campuses Faculty Senate: Met Feb. 20th.

- **Rights & Responsibilities (Dr. Nims)** – put forth budget transparency resolution [**secretary's note:** this was mentioned above by Dean Catalano in his budget openness policy], which was mostly a USCSumter concern.
- **Welfare (Dr. Walt Collins)** – Announced a Tenure & Promotion Workshop on May 12th; there will be a flyer after Spring Break. He also announced the annual faculty survey that will also occur after spring break – it will focus on faculty pay analysis this year. And he announced the development of a Regional Campus Teaching Award that Welfare is currently developing.
- **Other events during the RCFS meeting:**
 - Dean Cox mentioned that the curricula changes put forth by USCL were passed.
 - Dr. Nims mentioned that the Regional Campus Evaluation Committee has adopted the evaluation forms. They will begin to be used in Spring I and full implementation will occur soon. He also mentioned that Dr. Curtis was consulted about how forms will be used in Tenure and Promotion analysis. Questions: Will scanned forms (not scantrons) be used by the end of spring semester? Answer: Yes. [**Secretary's comment:** in spring I, USCL used scantrons as well as forms due to short time span to implement forms and no professional printing of forms yet.]

Provost's Advisory Council: Did not meet before this meeting.

Local committee Reports

Honor's Day Committee – See Appendix III, submitted by Ms. Kim Covington. She mentioned verbally that 14 high schools attended and that 28 students across 10 schools received scholarship funds totaling \$14,800. She also mentioned that Founders donated a laptop and printer to a high school and that faculty and staff provided awards to students as well. She thanked the faculty and staff for help of the successful event.

Announcements:

1. Mr. Judge announced the 4th Annual Native American Studies Week, a project both he and Dr. Criswell are involved in, starts in April: April 4-10th.
2. Dr. Nims mentioned an award the Native American Studies program will receive on March 16th for work inspired by Brittany Taylor and Chris Judge. The South Carolina Institute of Archaeology and Anthropology at USC and USCL's Native American Studies Program will receive one of the SC State Library's Ten Notable State Document Awards for 2008, a very prestigious award.
3. Dean Catalano mentioned that the Scholarship Committee just finished interviewing 40 scholarship students with good academic backgrounds and potential.
4. Dr. Golonka mentioned that faculty nomination forms will be sent out via email with deadlines in it. Voting will occur at the April meeting.

Attending:

G. Atim, N. Bohonak, D. Brown, C. Bundrick, S. Campbell, J. Catalano, C. Catledge, W. Collins, K. Covington, M. R. Cox, N. Davaut, S. Emanuel, D. Faulkner, A. Golonka, L. Harris, D. Hassell, K. Holland, S. Hunt, K. Jackson, B. Obi Johnson, C. Judge, L. Martek, B. Nims, P. Parker, T. Polenski, K. Richardson, David Roberts, A. Scott, W. D. Thurman, S. Williams.

Faculty Secretary: Submitted as PDF on March 26, 2009 by Annette M. Golonka



Walter P. Collins, III, Ph.D.
Acting Assistant Dean of Students

Report to Faculty

March 6, 2009

- **Athletics**—Please come out and support the teams! Attendance has been strong at Baseball games, even for a recent contest on an afternoon with temperatures in the mid-40s. The Athletic Advisory Committee met yesterday, March 5. Mr. Walters shared some general updates with members of the committee—recruiting, classroom performance, etc... Finally, a student-athlete illegal drug use policy is still under review with the Legal department in Columbia (seems to have found its way to the bottom of a stack). The policy will be implemented as soon as we have the official “go-ahead,” and we believe that will be soon.
- **Study Abroad**—We have ten students and 2 professors participating in the Greece trip during Maymester 2009. Participants are scheduled to depart CLT on May 11.
- **Student Life/Activities**—Career Day was held March 4 in the Bradley Multi-purpose Room. Student Organizations continue to be busy with activities, including a recent trip to Crowder’s Mountain Park for the Outdoors Club led by Prof. Bob Bundy. Upcoming events include Carolina Day at the Statehouse on Mar. 25. We are taking two vans of students to Columbia to raise awareness of the importance of the mission of USC campuses across the state. There are also late-semester plans for an extramural basketball tournament for the students on the Regional Campuses. Be reminded that any campus activities/events can be publicized in the weekly *Campus News*. Send news items to Ms. Laura Humphrey (<humphrlb@gwm.sc.edu>) by Friday the week before you’d like them to appear.
- **Security**—It’s almost SPRINGTIME! We have had a few student behavior problems to close out February. **Be reminded that if an emergency occurs—health related, fights, suspicious behavior—simply dial 9-911 from a campus phone and identify the building on campus where you’re located.** Don’t try to find Dr. Rutledge or any other campus security personnel as they may be in class or off-campus at the time.

HAPPY SPRING BREAK!

John Rutledge Report, submitted by email on March 5, 2009

Theresa, Faculty and Staff

I am attending a graduation ceremony in Columbia Friday morning and will probably not make the faculty meeting.

My report is as follows;

Since our last meeting, no incidents have occurred that were a threat to faculty, staff and generally students. We have dealt with some localized disruptions which have been properly reported and dealt with by Dr. Collins. Once again I remind all that our immediate reaction to any situation which in the remotest seems to be a violation of law or a threat to our physical plant or occupants is to call 911 and let our local first responder agencies such as EMS, Fire Department and Police evaluate the problem. Time is valuable to mitigate damage. From our campus telephones remember to use 9911 to get the local first responders. If you accidentally forget to do this it will still work since the USC Columbia Police Department will contact the Lancaster Police Department. My concern is the time that this takes while only a few seconds may limit options of our local responders.

There have been several Carolina Alert activations. A number of folks did not get the messages, or received an improper message. The ones who are not getting a message need to check their VIP data and make sure all is correct—phone numbers and email. I am working with the staff who administer the program in Columbia to address other problems. Carolina Alert is not designed to be 100% efficient. When combined with our entire emergency communication systems which include web site, broadcast media and Carolina Alert, we should be able to contact the vast majority of our university population.

Respectfully submitted,

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HONORS DAY REPORT
6 MARCH 2009 FACULTY MEETING
Submitted electronically by Kim Covington

1. Attendance—We had approximately 450 students and sponsors from 14 area high schools (Andrew Jackson HS, Buford HS, Central HS, Fairfield Central HS, Great Falls HS, Indian Land HS, Lancaster HS, Lewisville HS, McBee HS, North Central HS, Rock Hill HS, South Pointe Christian School, Trinity Christian School, and Westminster Catawba Christian School).
2. Awards and Scholarships—We awarded \$14,800 in scholarships to 28 different students representing 10 schools. We also gave out ribbons and medals in numerous competitive events to approximately 70 different students. Founders provided a laptop and printer that was given to Buford High School in a drawing. Despite budget constraints this year that caused us to eliminate the free t-shirts we usually distributed, a large number of the attendees left with something tangible, due in large part to the generosity of our faculty and staff. Seventy students selected randomly and every sponsor also selected prizes donated by Dr. Barry, two students won prizes from TRIO, one student received a gift card donated by Dr. Nims for the highest score on his Lincoln quiz, one student won cash from Mr. Thurman for his Dumb Trick performance, and one student won cash from Dr. Catalano by besting him in Ping Pong.
3. Appreciation—Many faculty, staff, and students—too numerous to list here—contributed their time and energy to making this another successful event. Honors Day gives us all a chance to show these area educators and potential students what we offer on this campus, and I think we represented USCL at its best on Friday.