<div align="center">
Faculty Meeting Minutes
March 1, 2019
</div>

PRESENT: Adam Biggs, Chris Bundrick, Li Cai, Laura Carnes, Jill Castiglia, Ron Cox, Stephen Criswell, Darris Hassell, Rebecca Freeman, Fran Gardner, Annette Golonka, Lisa Hammond, Darris Hassell, Claudia Heinemann-Priest, Kate Holland, Jason Holt, Ernest Jenkins, Chris Judge, Dana Lawrence, Nick Lawrence, Pat Lawrence, Tracey Mobley Chavous, Erin Moon-Kelly, Angela Neal, Bettie Obi-Johnson, Allan Pangburn, Leigh Pate, Justin Pearson, Suzanne Penuel, John Rutledge, Lynnette Martek, Todd Scarlett, Ann Scott, Peter Seipel, Brittany Taylor-Driggers, Dick Van Hall, Andy Yingst

ABSENT: Shemsi Alhaddad, Brooke Bauer, Marybeth Berry, Noni Bohonak, Dwayne Brown, Brent Burgin, Steven Campbell, Courtney Catledge, Mark Coe, Walt Collins, Kim Covington, Susan Cruise, Jerry Currence, Liz Easley, Stan Emanuel, Garane Garane, Kaetrena Kendrick, Howard Kingkade, Phillip Parker, Babette Protz, Kim Richardson, Denise Roberts, Sarah Hunt Sellhorst, Mike Sherrill, Malerie Taylor, Tania Wolochwianski

CALL TO ORDER: 1:00 PM

CORRECTION/APPROVAL OF MINUTES: February minutes approved.

REPORTS OF OFFICERS

Dean of Campus—see report starting page 8.

Associate Dean for Academic and Student Affairs—Cox [see report starting page 11]. Also, Steve Campbell got RISE grant. T and P notifications went out—new timelines. Please double-check schedules. Big orientation and advisement change for summer. If you want to participate in Palmetto Pathway, let Ron know

Q: For new advising system, would students go back to regular adviser for sophomore year? How helpful would that transition be for retention?
A: Yes, they would. We might end up changing that. Main focus is on problem retaining students from first year to second.

Q: I have a lot of misadvised advisees. Sometimes, problem when science students haven't taken science their first year.
When do they switch to major advisers?

A: Spring, for the following fall. Initial advisers will go by degree requirements.

A: Sometimes they change majors after seeing an adviser and don't explain that. We know something's got to be fixed. If you have useful materials, please share.

A: We can trust volunteers to take this seriously. System Affairs report will connect to this.

Q: What's broken?
A (Carnes): Not all advisers do as well as we might like. Retention rate problematic from freshman to sophomore year—way below national average.

Q: How does advising connect to retention?
A (Carnes): See Student Engagement report, but advising not only problem. Time to think about changing structure, though. Research supports new idea.

Gardner: Also, hard to find volunteers.

Q: What about students registering for courses they haven't been advised into?
A: Yes [*more or less*].

Q: How much of a factor does open enrollment play?
A (Carnes): A factor, but not clear how much. First-generation institutional engagement almost as important as GPA for retention. New software will give us more data.

Student Engagement and Success—Carnes [see report starting page 18]. Spring II initiatives before fall: texting, extended hours, flyers, phone calls, registration cart, digital signs. Projected continuing enrollment for fall 10919 is 317. New tracking software will allow advising notes, easily viewable student success metrics, scanned-in documents, appointment scheduling, reminders for students.

Director of Academic Success Center—D. Lawrence [see report starting page 21]. Very busy in February. For campus events, please email Elaine Connor for calendar—etconnor@mailbox.sc.edu--at least a week in advance, since calendar entries need Columbia approval.

Human Resources—Mobley Chavous [see report starting page 24]. PeopleAdmin database for search committees closes March 15-April 1 for new database setup. Search committee members: print/save elsewhere info you need before then. Also, Title IX training March 28. Reminders will come later.

Enrollment Management—Pearson. Spring open house Saturday March 30. About 60 signed up so far. Lancer Application Madness this month too. Application fees waived for applicants visiting campus this month. We're about 24% ahead for first-time freshman applications. Working on NC applicants. Input on and participation in Open House welcomed

Q: NAS included in tours?
A: No, but we tell them about it and give them brochures.

Medford Library—see report starting page 26.

REPORTS OF COMMITTEES

USC System committees—

Palmetto College Faculty Senate Committees

Executive Committee—Jenkins. Salary meeting later this month; can say more then.

Rights and Responsibilities—P. Lawrence. Motion to re-require teaching summaries for third-year reviews passed. Motion to include local campus T and P procedures in Manual is substantive and we'll vote next meeting. Preamble stipulates that local campuses retain control of own T and P. No controversy so far.

Q: Did provost's office offer explanation about rejected teaching-summary segment? Why go to Senate? Waste of time, maybe.
A: Not sure, but that provost is no longer with us. Chair of R and R Sarah Miller said they thought teaching summaries were useful to candidates.
A (Yingst): I assume provost had questions, sent it back to Elkins, who sent it back to Senate, and Senate wondered why we weren't requiring it.
A (Penuel): Disagreements among subcommittee members themselves and on senate floor about this requirement in the past. We voted different ways at different meetings.
A (Hammond): Conversation about T and P process supporting candidates. Good topic for Provost Advisory Council.
A (Gardner): Issue came up on PAC. Provost thought it gave candidates good feedback.

System Affairs—D. Lawrence. Committee still debating proposed changes to AA that we sent. A lot of pushback from all other campuses. We decided to start with just one thing, GFL requirement (increase current requirement to 110 or score of 2) and take back to individual campuses for feedback. Also, advising approach from Sumter helpful. One suggestion: handle curriculum through advising rather than strictly through requirements (unofficial advising sheets approved by Sumter and chancellor). Coordination meeting with Laura scheduled.

Golonka: Some programs care less about two-year degree than four-year degree.

Q: Any talk at system level of reconceptualizing curriculum beyond tinkerings? Ought there not be entity to do that more actively?
A: Yes and no. Even figuring out how to update systemwide has taken a long time. Lots of disagreement and questions, including about broader mission and about practical challenges and putting money toward hiring so we can have degrees we want. As collective, though, we can talk to chancellor.

Q: Problem because Sumter doesn't have enough language faculty, or other reasons? My sense is that not all our campuses have same pedagogical values.
A: Committee members are mostly in agreement about pedagogical values.
A (Criswell): We might need to make better arguments.
A (N. Lawrence): Campuses artificially pitted against each other. Bad requirement that degrees be the same.

Q: We don't have competing goals, I don't think. We could reconceptualize. What difference does it make who has control over it if we don't make meaningful changes to it?
A (N. Lawrence): Difficult.
A (D. Lawrence): Arguments against changes have had nothing to do with teaching philosophies. "Our classes won't make if we change math requirement," etc. Stephen and I have argued against this.
A (Yingst): I'm optimistic. Ended meeting asking to ask campuses about ideological objections and keep those in mind and then fix practical considerations.

Gardner: Fought for foreign language to be kept at all years ago. Same arguments then.

Bundrick: Core-value conversation isn't what we can have if we think about curriculum as for purposes of assessment and accreditation, and right now people at relevant levels in Columbia do.

Hammond: Admin is going to have a harder time turning down unified decision.

D. Lawrence: That point made at end of last SA meeting. Sometimes feels like anti-Lancaster resistance because we're bigger. We have fewer reps than we used to. Almost all committee members support most of what we did, though. Tough sell to their own faculty organizations?

Welfare—Seipel. Finalized survey; will take five to ten minutes. Our campus had lowest participation.

Columbia Faculty Senate—See report starting page 28.

Provost's Palmetto College Campuses Advisory Council—Gardner. Committee on hold until new provost.

Local committees—
NAS Committee—Taylor-Driggers. Stephen will send out a survey. NAS week coming soon, March 15-20. Come see us at Lunch and Learn, too.

Criswell: Free at the gym: warriors demo. Screening *The Business of Fancy Dancing*: will send out Sherman Alexie poem film is based on too.

UNFINISHED BUSINESS *None*

NEW BUSINESS *None*

SPECIAL ORDERS
1. Nominations for faculty officers and other positions
2. Ballot finalized for April elections

Columbia Faculty senate (4)
  Shemsi Alhaddad

Compiler (1)
  Shemsi Alhaddad

Dean's Advisory Council (3)
  Liz Easley
  Sarah Sellhorst
  Li Cai

Faculty Chair (1)
  Lisa Hammond

Faculty Vice-Chair (1)
  Dana Lawrence

Faculty Secretary (1)
  Suzanne Penuel

Local Tenure and Promotion Committee (6)
  Dick Van Hall
  Todd Scarlett

Jason Holt
Chris Bundrick
Kate Holland
Stephen Criswell

PFAC [two-year term] (1)
Welfare and Grievance (4)
Nick Lawrence
Darris Hassell
Rebecca Freeman
Annette Golonka

Palmetto College Campuses Faculty Senate—Senators (3 year term) (2)
Bettie Johnson
Li Cai

Palmetto College Campuses Faculty Senate—Alternates (3)
Andy Yingst
Susan Cruise

Palmetto College Campuses Grievance Committee (1)
Andy Yingst

Palmetto College Campuses Research and Productive Scholarship Committee (2-year term) (1)
Suzanne Penuel

Palmetto College Campuses Tenure and Promotion Committee (2)
Bettie Obi-Johnson
Shemsi Alhaddad

Provost's Palmetto College Campuses Advisory Committee (2 year term) (1)
Lisa Hammond

Hammond: Exec. Committee will review requirements. Any more nominations? *[None]*. Ballot finalized; will vote in April.

ANNOUNCEMENTS

Rutledge: Emergency siren will be installed next week after wait of five years. Fencing coming to direct pedestrians to crosswalk by fire department.

Castiglia: Labs being refitted; disruption in Bradley. Bettie and I host AJ students next Friday; welcome them.

Nick: Thanks to Adam and Brittany for display outside Founders.

ADJOURNMENT: 2:17 PM

Submitted by Suzanne Penuel, Faculty Organization Secretary. Faculty chair: Lisa Hammond

Dr. Walter P. Collins, III
Regional Palmetto College Dean

Report to the Faculty Organization of USC Lancaster
March 1, 2019

People

Enrollment
As of February 27, 2019, 1343 students (headcount) are registered for Spring 2019. Pre-registration for Summer and Fall 2019 will begin on March 18.

Athletics

Upcoming baseball games: Home games against Community College of Baltimore County-Essex on March 2 and 3 as well as home games against USC Salkehatchie on March 9 and 10. Check our online schedule for game times and other dates: http://www.usclathletics.com/schedule.asp?sportID=1

Searches/new staff

Thanks to all who are currently serving on the faculty search committees. Also, please welcome Mrs. Cindy Kirk to the business office. She comes to USC Lancaster from the Lancaster County School District.
_____
Congratulations to

Dr. Liz Easley (exercise science), Dr. Sarah Sellhorst (exercise science), Dr. Patrick Lawrence (English), Dr. Steve Campbell (political science), and Dr. Li Cai (chemistry) for their respective 2019 RISE awards funded by USC's Office of Research. RISE awards fund faculty summer research projects.

Professor Lauren Thomas—the Educational Foundation of USC Lancaster was awarded an **Eat Smart Move More mini-grant of $3,000** to promote the free/publicly accessible recreation areas around campus and pass an Open Community Use agreement. Prof. Thomas authored the grant which will allow us to create way-finding signage around campus to promote the amenities in the agreement.

Budget

We continue to stabilize and improve our financial situation. We are on a course to continue building our carryforward again this year. Campus budget update sessions have now been scheduled for Thursday, April 4 at 12:15 and 2:30. Location will be announced closer to that date.

The Upper Palmetto YMCA completed 15 months of management of fitness operations at the Gregory Center as of the end of February 2019. The **Gregory Family YMCA** membership is now just over 2500 and finances continue to be stable. More improvements/renovations will be under way soon for expanded exercise space and child watch space.

The **Palmetto College Salary Study** Committee continues its work with our campus representatives—Mr. Buddy Faile and Dr. Ernest Jenkins—as part of the committee. The committee's work should be complete in the next 2-3 weeks with a report at the next PCC Faculty Senate in April. The Chancellor and Deans will schedule individual campus meetings in September 2019 to discuss the study. Responding to the study's findings will be a multi-year process.

Legislative update:

USC (all campuses) presented their budget requests at the **Senate Finance Education sub-committee** meeting on February 28.

The **SC House budget** includes very good news for the USC Lancaster campus: $3.5 million for deferred maintenance and renovations, and $649,998 for recurring operations funding. This is only one version of the budget, and the Senate will put forward their version in the next several weeks.

There are hopeful and ongoing discussions about the passage of the South Carolina Higher Education Opportunity Act this year. The bill was filed by Senator Vincent Sheheen (Kershaw County). Here is a link to information related to the Act: https://sc.edu/about/system/get_involved/legislative_updates/2018_higher_education_bill.php

Facilities

Expenditure of current fiscal year deferred maintenance funding has begun with the determination of the scope of work for the lab renovation in Bradley. The renovations will also involve Hubbard, Gregory as well as the parking lot that extends from Starr in front of Hubbard and over to the maintenance building.

A friendly reminder to all campus-based entities and groups: Jamikka Crockett in the business office is currently handling room reservations for the following larger spaces: Arnold Special Events Room, Bundy Auditorium, Bradley Conference Room, Stevens Auditorium, Founders Conference Rooms, and Carole Ray Dowling. Classroom reservations outside of regular class times should be coordinated as usual with Pam Ellis.

Other items...

- **Career Fair**, Wednesday, March 6, 10:00 to 1:00 in the Arnold Special Events Room. Please encourage your students to drop by.

- The **Soul Food Cook Off** was held on Tuesday, February 26, 2019. Proceeds from the event support the Thelathia Barnes Bailey Textbook Scholarship Fund. Approximately 400 people were in attendance.

- The **Lancer Boutique** is now open on campus in Starr Hall 125. This is a free clothing closet for students especially those looking for business attire for interviews or other professional meetings. Donations are being accepted.

- USC Lancaster's student **Food Pantry** continues to grow. Donations have recently come in from grants, individual donors, Kohl's Department Store, Lancaster Rotary Club, and Founders Federal Credit Union. A refrigerator was added last week to increase the cold storage space of the pantry.

- Palmetto College continues its work on an initiative for Fall 2019 that will be called **Palmetto Pathway.** The students admitted to this gateway-type program will officially be students belonging to the PC campuses, but they will be housed and taught in Columbia. This program will serve students using the faculty expertise and support services of the Palmetto College campuses and will potentially add to our enrollment numbers and revenue stream. This is a one-year (30-hour) program after which successful students then matriculate to a four-year program/campus.

- The **Town-Gown Advisory Group** met on February 21 at Lancaster City Hall with guest speaker Mr. Jim Hunt, founder of Amazing Cities, presenting to members.

- The **Educational Foundation of USC Lancaster** has set the date for a 5K and 10K — **Laps for Lancers**—as a fundraising activity on Saturday, March 23, 2019 here on campus. Events planned that morning include the races, a pancake breakfast, and activities for families with children to enjoy. Please come out and join us for this event.

- Next **Lunch & Learn at the NASC**, Mar. 15th at noon with a talk entitled "Powwow: The Spark of Haliwa-Saponi Cultural Revitalization by Dr. Marvin Richardson, (Haliwa-Saponi).

  This is also the kick-off event for the 2019 Native American Studies Week. **The schedule for the week** can be found here: https://sc.edu/about/system_and_campuses/lancaster/documents/native_american_studies/nas_week/nas_week_2019.pdf

  The 2019 Native American Studies Week and select 2019 Lunch and Learn Series' speakers are generously sponsored by OceanaGold—Haile Gold Mine.

- The **USCL Indian Land Location** has received site approval from the South Carolina Commission on Higher Education and the USC Board of Trustees. Thanks to Dr. Cox for his contributions including authoring the request document and attending the meeting as the USCL representative where the vote was taken. Our SACS-COC request to operate the Indian Land Location was forwarded to their Atlanta office on Dec. 21, 2018. We should have a response this Spring.

M. Ron Cox, Jr., Ph.D.
Associate Dean for Academic & Student Affairs
126 Starr Hall

REPORT TO THE FACULTY ORGANIZATION
01 March, A.D. 2019

I.   **Syllabi for Spring Courses:** If you have not already done so, please remember to submit copies of course syllabi to our office. We still have several 16-week, Spring I, and Spring II courses for which no syllabus has been received. Electronic submission is preferred. E-mail them to Pam Ellis (pellis@mailbox.sc.edu).

II.   **Course Evaluations for Spring (16-week) & Spring II classes:** Please notify Pam Ellis (pellis@mailbox.sc.edu) regarding the format (paper or online) you wish to employ for your courses. Per the action of this Faculty Organization, if we do not hear from you by March 08, you will receive the traditional paper version.

As noted in previous reports, if you are using the paper version, it is **critically important that you review the instructions you're your students so that they mark the forms correctly.**

III.   **Summer 2019 & Fall 2019 Pre-Registration.** Pre-registration will begin on Monday, March 18 (the day students and faculty return from Spring Break). Please encourage your advisees to go ahead and set their advisement appointments with you early – particularly those who are looking to graduate and are in need of very specific courses. Students will still receive "time tickets" indicating when the system will allow them to actually register.

Please take the time to **review your summer and fall schedules** in Self-Service Carolina, taking note of the course dates, times, and locations, in order to ensure accuracy.

Send any requests for adjustments to your academic division chair (not directly to Pam Ellis or Megan Catoe). It's much easier to have this done prior to the start of pre-registration.

Please keep in mind if you are teaching courses for Palmetto College (two-way video or online), you'll need to check these also.

These courses would be found under the USC Columbia schedule, with the attribute of "Regional Palmetto." Make sure that there are sections for each campus (Lancaster's will be designated "P11,") and that there are sufficient seats available for students to meet anticipated demand.

If you are scheduled to teach off-campus in the Dual Credit program, these will not appear on SSC, but make sure your Division Chair is aware of the courses, and make sure that there are no scheduling conflicts. (You may need to consider travel time constraints.)

IV.   **2019 USCL Commencement Exercises** will be held Saturday, May 04 in Bundy Auditorium. All faculty are encouraged to participate. There will be a VIP reception in the Peter Arnold Multipurpose Room prior to the ceremony, with a reception for graduates and parents following the commencement exercises.

A notice will be sent out asking you to confirm your attendance so we can set up the stage appropriately. Full academic regalia is the fashion rage of the day.

V.   **Outside Professional Activities:** If you have not already done so (and many of you have – thank you), please make sure that you complete your Report of Outside Professional Activities.

This is done online through the **Professional Activity & Financial Interest Reporting System (AIR)**, which provides the means to address all reporting requirements with one comprehensive disclosure and collects the information necessary to comply with university policy and government regulations.

Information about AIR, and the forms which must be completed by all USC faculty, may be found on the Provost's web page at http://www.sc.edu/about/offices_and_divisions/provost/faculty/outside-professional-activities.php.

VI.   **Faculty Search Committees.**

- **BIOL/CHEM – Instructor: –** The advertisement has been posted and applications are being received.

- **CSCE – Instructor or Assistant Professor:** The committee has begun scheduling of interviews.

- **PHYS – Assistant Professor:** The committee has identified its top choices and credentials have been sent to the PHYS department for preliminary review.

- **PSYC - Instructor:** Approximately twenty (20) applications have been received and they are currently under review by the committee.

VII. The USCL **SCHOLARSHIP COMMITTEE** will hold freshman scholarship interviews on Friday morning, March 22.

VIII. **Administrative Evaluations.** The Academic Division chairs are currently reviewing Faculty Information Forms. Our anticipated schedule remains as previously reported:

January 31	FIFs due
February & March	Division Chairs review FIFs.
April 01 – 05	Division Chairs meet with Ron to review evals; Ron and Division Chairs sign off on them
April 08 – 12	Ron meets with Walt to review evals; Walt signs off on them; they are returned to Division Chairs
April 15 – 29	Division Chairs meet with Faculty to discuss reviews (Last day of classes for Spring 16-week classes is 4/29)

Faculty who underwent a process related to tenure/promotion in 2018-19 are **encouraged** (not required) **to submit an abbreviated FIF** for review. This will help ensure that you have a continual record of evaluation in your files.

As noted in my report for February, any faculty member who does not submit a FIF (or another file related to the T&P process) will receive an overall administrative evaluation of "Not Effective."

IX. **Assessment.** The assessment process for 2019 is proceeding (locally for our specialized associate's degrees and centrally for the common AA & AS degrees), and you may be requested to assist with the scoring of artifacts. We have specifically been asked to see if there are PHIL faculty who might be willing to assist with ARP assessment, or if there are CRJU, POLI, or SOCY faculty who would assist with GSS assessment.

X. **Palmetto College News.** The PC Academic Advisory Committee met on Feb. 15 to consider a newly developed capstone course (PALM 405) for the BOL degree. After discussion, the committee has recommended the following to the Senate System Affairs Committee:
- That the proposed course, PALM 405, be added as a required course in Professional Foundations;

- That pre-requisites for the course be completion of the following with a grade of "C" or better – PCAM 205, PALM 493, and PALM 494 or 495;
- That the overall integrative major component of the BOL be reduced from 33 hours to 30 hours (still with a minimum of 09 hours in each category);
- That the required number of 400+ level courses in the integrative major be reduced from 12 to 09;
- That PALM 401 be removed as an option within section A of the integrative major;

XI. Proposals for **TRAVEL STUDY 2019** are due no later than April 15. The proposal form may be found online at https://sc.edu/about/system_and_campuses/lancaster/documents/travel_study/study_away_proposal_form.pdf.

The Student Affairs Committee will review all proposals, although (based on our alternating schedule), the focus will be on domestic travel. The Committee will follow the same format and process that it did last year. Please direct any questions to either me or to Laura Carnes.

XII. **FRESHMAN ADVISEMENT/ORIENTATION for SUMMER 2019.** There has been much discussion about the USCL student advisement process, and we have looked at a number of different models which might be utilized to better serve our students and draw more effectively on the skills and enthusiasm of faculty who wish to participate in the process.

Toward that end, and after consultation with consultants from Kennedy & Company, USC Lancaster will pilot a new advisement structure during the 2019-2020 academic year (with the understanding and foreknowledge that we will probably have to make adjustments as we go).

First will be the establishment of a First-Year Advisement Corps (FYAC). FYAC members will serve as the primary academic advisors for ALL incoming freshmen (and thus will need to be familiar with a wide variety of degree/major requirements).

For this pilot year, members of the FYAC will include:
- 2 faculty members from each academic division (6 total)
- 1 faculty representative from the BSN program
- 2 staff members (from Student Engagement/Success and Office of Disability Services)
- the Director of Student Engagement & Success
- the Associate Dean for Academic & Student Affairs

Here is what we are envisioning for FYAC members:

- This is a one-year commitment only. If you apply and are selected to participate but decide you don't like it, you simply don't re-apply for the following year. But it IS a commitment for the current year.
- We estimate that each member of the FYAC will advise between 30 and 40 new incoming freshmen as part of this process (in addition to his/her current advisement load).
- We will sponsor training sessions for FYAC members, covering topics such as curricula, DegreeWorks, SchedulePlanner, and SalesForce.
- Faculty members who apply and are selected to participate will receive a monetary stipend. (Staff and administrative types are not eligible for the stipend.)

Dates for advisement. As a part of this pilot program, freshman orientation sessions will be done in a single day, rather than the old two-day format:

- 8:30 AM   Student check-in begins
- 9:00 AM   Welcome from Dean & Academic Dean
- 9:30 AM   FORL Placement Testing
- 10:15 AM   Self Service Carolina & Financial Aid
- 11:45 AM   Business Office
- 12:15 PM   Lunch
- 1:15 PM   Advisement Orientation
- 2:00 PM   Academic Advisement & Pre-registration

There will be six (6) of these single-day orientation sessions scheduled over the summer:

- Tuesday, June 11
- Wednesday, June 26
- Tuesday, July 09
- Wednesday, July 24
- Tuesday, August 06
- Wednesday, August 14

There will be a cap of 60 student participants per orientation session, which means that each FYAC member would average 5-6 advisees per session. (There will also be a parent orientation each evening, but FYAC members are not expected to attend those unless you just really want to.)

In order to be considered for selection to FYAC, faculty members will need to apply. Our office will send out the application form in the next week or so and will ask that faculty who are interested return them by April 01.

XIII. **Tenure & Promotion for 2019-2020 cycle.** Per the dates established in the Palmetto College Campuses Faculty Manual, the T&P Intent Form was distributed to all faculty on Friday, March 01, and must be signed and returned to the Office of Academic & Student Affairs by Friday, March 15.

On a somewhat related note, ten instructors have indicated their wish to apply for promotion to the rank of Senior Instructor in an expedited process for 2019. These names have been forwarded to the Instructor Peer Review Committee.

XIV. **Palmetto Pathway.** The Palmetto College campuses are implementing an initiative called the Palmetto Pathway, which, in a nutshell, would allow the campuses to offer courses to first-year students on the Columbia campus.

USC Columbia currently has a program called the Gamecock Gateway, where Midlands Tech provides the classes. We are hoping to take over this program, but that would require us to provide faculty to teach courses on the USC Columbia campus.

So I am asking any faculty member who would be willing to consider participating in this program to let me know. These are the terms, as I understand them:
- The course would have to be an overload (i.e., in addition to your regular teaching load) – so to be considered, you need to be eligible to teach an overload (i.e., no redefined teaching load requests);
- Course overload stipend would be $5000 per 3 credit hour course (Palmetto College is kicking in some funds)

If you are willing to be considered, please let me know. The academic deans are being asked to develop a pilot program for the first year, and courses selected will probably be those that are most widely applicable (within the Carolina Core) to the greatest different number of majors.

XV. **Upcoming Events**
- March 07: Dr. Michael Bonner, former Associate Professor of History at USCL, will give a presentation on **The Union Naval Blockade in the American Civil War**; 7:00 PM in Bundy Auditorium. All are welcome.
- March 11 – 15: **Spring Break** (no classes)
- March 18: **Spring II classes** begin; **Pre-registration** for Summer & Fall 2019 classes begins;
- March 19 & 20: **Handling Campus Disturbances** workshop; sessions at 11:00 AM; 12:15 PM; 1:00 PM; Founders 104 (Tuesday); Founders 127 (Wednesday);

- March 20: **Domestic Violence & Sexual Assault Awareness** workshop; 11:45 AM – 12:30 PM; Founders 104
- March 22: **Freshman Scholarship Interviews**; 8:30 AM – 1:00 PM; Founders Hall
- March 28: **Title IX Training** for Faculty & Staff; Dr. Carl Wells, Asst. Director of EOP & Deputy Title IX Coordinator; Founders Hall, Room 129; two different sessions: 12:20 – 1:00 PM; and 2:30 – 3:15 PM. All faculty, staff, and student employees are encouraged to attend one of these sessions.
- March 30: **Spring Open House** for prospective freshmen and their families; 8:30 AM – 12:30 PM

XVI. Announcements/Congratulations

- **Dr. Li Cai** received an $8000 RISE grant for his project entitled, "Multivalent Cell Recognition using Virus Nanoparticles Displaying Carbohydrate Ligands."
- **Dr. Liz Easley** received a $7343 RISE grant for her project entitled, "Contributing to a Body of Knowledge: Exercise Science Considerations Associated with Undergraduate Research."
- **Professor Fran Gardner** has been invited to exhibit her work at the 2019 WREN Summit at the Columbia Museum of Art on April 01. WREN (Women's Rights Empowerment Network) works to advance the health, economic opportunity, and rights of women, girls, and their families in South Carolina.
- **Dr. Patrick Lawrence** received a $7442 RISE grant for his project entitled, "'All Politics Is Local': Counter-Narratives of Obscenity through the Lens of Community Standards."
- RegisteredNursing.Org – a nursing advocacy organization, has ranked the collaborative A.D.N. program between USCL and York Technical College as the **#1 nursing program** in the state of South Carolina.
- The 2019 Niche Report (www.niche.com) has (again) ranked USC Lancaster as the #1 "Community College" in the State of South Carolina, and ranked USCL #2 nationwide.

UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

A Palmetto College Campus

Student Engagement and Success
February 1, 2019
Laura Carnes
126 Starr Hall
803-313-7120
humphrlb@mailbox.sc.edu

Retention
Spring II Initiatives:

Roving Registration Cart: March 5 and 6; FH 9-3
Late Night Advisement   March 5 until 7pm; Starr Hall 126

Fall 2019 Initiaves:

Text to current students will be sent 3/5/2019 announcing registration open date
Digital signage will be changed 03/18/2019
Registration opens 03/20
Late Night Advisement (until 7pm) will be held 03/25-03/28
Roving Registration Cart 03/08-03/11
*just a summary, the complete plan may be found in last month's faculty report

Projected Continuing Enrollment Fall 2019:   317

Target X Retention Suite

Summary From Target X: The TargetX Retention Suite is designed to ensure that current students successfully progress through school with the right support. Many institutions face a retention problem with as many as 1 in 3 students not returning for their sophomore year. TargetX's solution is made up of five impact areas: Advise, Communicate, Engage, Integrate, Predict - all integrated into one powerful suite for supporting your students in their college journey. The solution compiles critical student data so institutions can take a proactive approach

to student needs. Advisors, faculty, and other campus members who support student success can engage students earlier and quickly identify areas of concern like financial or academic issues while also building a caring and nurturing community. With over 90% of incoming students owning a smartphone, students expect a mobile experience in all aspects of their life. The TargetX mobile-first student solutions will impact your persistence and retention rates while connecting with students on the mobile devices they use every day.

We have begun the implementation process for the Target X Retention Suite. The software will allow us to take advantage of the following components:

- Student Success Center (provides critical student success information and easily identifies students that require attention)
- Engage (facilitated management of "walk in" meetings at different locations across campus)
- Artifact tracking (track documents for admits and applicants such as high school transcripts)
- Communication (email, text messaging, telemarketing, surveys)
- Mobile Student App (including notifications)
- Appointment scheduling
- Early Alerts
- Affiliate Scans
- Student Portal (content tailored to each student's needs and goals)
- Retention Analytics

I am the primary lead for implementation for both USC Lancaster and USC Salkehatchie, although we will be building out the suite to support USC Union and USC Sumter. Assisting with implementation will be Ms. Summer Harmon, Ms. Karlee Christian, and Mr. Tony Jackson (USC Salk Exec Director of Enrollment Management)

The implementation process will require close to 20 hours of online training, a 2 day on site build at USC Lancaster, and accompanying training at Target X headquarters. It will also encompass partnering with UTS in Columbia to ensure appropriate data bridges are in place to support the data needed in Target X. This is not an overnight process, and I expect the build to take place this summer and partial functionality to roll out Fall 2019.

Target X Summit
USC Lancaster submitted a proposal on behalf of USC Palmetto College to present at the Target X Summit in July. The proposal was accepted and will be presented by myself, Summer Harmon, and Jennifer Blackmon. We will be discussing how Target X software drives cultural change across 4 campuses.

Athletics
Baseball has home games both Saturday and Sunday. They play at 1pm Saturday and 1pm Sunday. March 9-10 baseball plays at home against USC Salk.

Excessive Absences
Excessive Absence referrals for 16 week courses will end after Spring Break. However, excessive absence referrals will be appreciated for Spring II courses up until the Spring II drop date.

SGA and Teacher of the Year Elections:　　　March 4 and 5; online and in person

Spring Fling　　　　　　　April 10

Academic Success Center Report
For March 1, 2019 Faculty Meeting
Submitted by Dana Lawrence

Please send all ASC-related questions and requests to me at **LawrenDE@mailbox.sc.edu** or 313-7023 and Elaine Connor at **etconnor@mailbox.sc.edu** or 313-7113.

Please also send all events that need to be added to the common calendar to Elaine Connor. Please note that she needs the information ONE WEEK IN ADVANCE, because everything must be approved in Columbia before it is posted on the calendar.

You can take a peek at our online booking system (and list of all of the courses our tutors cover) at the following link:

https://usclacademicsuccesscenter.setmore.com/

I'm happy to share information about specific writing assignments, tests, homework, or other work with the tutors if you think it would be helpful.

As always, thanks for your support.

REMINDERS about the ASC's booking system:

- **Students can book appointments as late as ONE hour in advance.**
- The booking page allows students to book a maximum of ten days in advance (in an effort to allow as many students as possible to have access to tutoring services, and to cut down on no-shows).
- Students who do not show up for appointments TWICE (without cancelling) are not allowed to book appointments for the rest of the semester. They are still welcome to work with tutors on a drop-in basis.

ALL students can still work with tutors on a drop-in basis!

Spring 2019 Semester

	Jan 2018	Jan 2019	Feb 2018	Feb 2019	March 2018	March 2019	Apr. 2018	Apr. 2019	May 2018	May 2019
Number of Tutors	11	7	11	7	9		9		9	
Total Number of Sessions	47	50	102	123	63		85		19	
Tutoring Sessions/Day (avg)	5.8 (8 operating days)	4.5 (11 operating days)	6.4 (16 operating days)	7.7 (16 operating days)	4.8 (13 operating days)		5 (17 operating days)		4.8 (4 operating days)	
Tutoring Sessions/Tutor (avg)	4.3	7.1	9.3	17.5	7.6		9.4		2.3	
# of tutor hours per week	105	78	105	78	82		82		82	
Appointment	31	47	88	110	59		80		19	
Drop-in	19	3	24	13	4		5		0	

Tutoring Sessions by Area

	January 2019	February 2019	March 2019	April 2019	May 2019
Biology	0	2			
Chemistry	5	3			
Computer Science/PCAM 151	3	9			
French	3	5			
Italian	0	1			
Math/PCAM 105	28	56			
Spanish	1	2			
Statistics	0	0			
Writing	10 • ENGL: 5 • GEOL: 2 • PHIL: 1 • SOCY: 2	41 • ENGL: 27 • HIST: 4 • NURS: 1 • PALM: 4 • SOCY: 2 • SOWK: 3			
Other	0	• GEOL: 4 (help with online labs)			
TOTAL # OF SESSIONS:	50	123			

	1 visit	2 visits	3-5 visits	6+ visits	Total
# of individual students (JAN)	8	8	3	1	20
# of individual students (FEB)	18	10	10	5	43

FALL 2018

	August 2017	August 2018	Sept. 2017	Sept. 2018	Oct. 2017	Oct. 2018	Nov. 2017	Nov. 2018	Dec. 2017	Dec. 2018
Number of Tutors	7	9	8	9	10	9	10	9	10	9
Total Number of Sessions	17	24	142	111	172	139	124	116	65	60
Tutoring Sessions/Day (avg)	3.4 (5 operating days)	4.8 (5 operating days)	10.1 (14 operating days)	7.4 (15 operating days)	9.6 (18 operating days)	7.7 (18 operating days)	7.8 (16 operating days)	7.7 (15 operating days)	8.1 (8 operating days	7.5 (8 operating days)
Tutoring Sessions/Tutor (avg)	2.4	2.7	17.8	12.3	17.2	15.4	12.4	14.8	6.5	6.6
# of tutor hours per week	77	85	85	85	96	85	89	85	89	85

Appointment	9	24	120	98	156	128	114	139	60	58
Drop-in	8	0	22	13	16	11	7	6	5	2

Tutoring Sessions by Area

	August 2018	Sept. 2018	Oct. 2018	Nov. 2018	Dec. 2018
Accounting	0	0	0	0	0
Biology	0	7	10	2	2
Chemistry	0	6	7	5	0
Computer Science	1	4	11	28	11
French	0	0	1	0	0
Management	0	0	0	0	0
Math/PCAM 105	18	54	64	51	15
Spanish	1	9	2	1	1
Statistics	2	2	2	2	1
Writing	2 • CRJU: 1 • ENGL: 1	29 • AFAM: 3 • ENGL: 18 • PALM: 3 • PHIL: 1 • SPCH: 1 • UNIV: 1 • Other: 2	42 • AFAM: 9 • ENGL: 22 • HPEB: 1 • PALM: 4 • PHIL: 1 • PSYC: 1 • Other: 4	47 • AFAM: 10 • ENGL: 17 • HIST:3 • SOCY: 2 • NURS: 7 • PSYC: 4 • PHIL:1 • POLI:1 • Other: 2	30 • AFAM: 4 • CRJU: 6 • ECON: 1 • ENGL: 8 • GEOL: 4 • HBEB: 1 • MGMT: 1 • POLI: 3 • PSYC: 1 • THEA: 1
Other (help student navigate Blackboard, access USCL email, use Microsoft Word, skills review, etc.)	0	0	0	0	0
TOTAL # OF SESSIONS:	24	111	139	116	60

	1 visit	2 visits	3-5 visits	6+ visits	Total
# of individual students (AUG)	13	4	1	0	18
# of individual students (SEPT)	27	10	9	3	49
# of individual students (OCT)	40	11	13	3	67
# of individual students (NOV)	37	9	11	6	63
# of individual students (DEC)	25	7	3	1	36

FROM: Tracey Mobley Chavous, PHR - Director of Human Resources

MEETING: Faculty Organization Meeting- March 1, 2019

DATE: February 28, 2019

ATTACHMENTS: 0

INFORMATION ITEMS:

1) PeopleSoft's HCM Phase I go-live date is April 1, 2019. Phase I is a significant change to Human Resources and Payroll processes including Payroll, Benefits and associated Self-Service functions. For additional information please view Frequently Asked Questions at:

https://www.sc.edu/about/offices_and_divisions/human_resources_and_payroll_project/internal/index.php

Due to the PeopleSoft Go-Live date of April 1, 2019 the University Of South Carolina Division Of Human Resources has requested that many human resources transactions be completed prior to March 1, 2019.

The request includes, but is not limited to transactions associated with new hires (staff, faculty, temporary employees, and students), reclassifications, salary changes, overload compensation, contract renewals, and rehiring of temporary faculty and staff.

2) Any Personnel Request submitted on or after March 1, 2019 will be held for processing until the new system goes live on April 1, 2019. Please do not allow employees to begin working until you have received verbal or written notification that they have completed the necessary hiring documents.

3) PeopleAdmin will be unavailable effective March 15, 2019 at 5:00pm until April 1, 2019 to allow changes in conjunction with PeopleSoft.

Search Committees please print all necessary applicant documents to review for your interview and selection process prior to the close of business on March 15, 2019.

The applicant portal will be available during this time, so applicants can still apply to current advertisements while the system is offline. On April 1, 2019 when PeopleAdmin comes back online search committee members will need to review the files of any new applicants and give them the same consideration as any other applicant.

4) Title IX (Discrimination and Harassment) Training for all faculty and staff members will be conducted on March 28, 2019. Two presentations have been scheduled 12:20-1:00pm and 2:30-3:15pm. Both presentations will be in Founders Hall Room 129.

All faculty, staff, and student employees are welcome to attend.

The presenter will be Dr. Carl Wells, Assistant Director of Equal Opportunity Programs, Director of Training and Development, and Deputy Title IX Coordinator for the University of South Carolina.

5) I will be participating in training sessions, testing sessions, and webinars on our campus and in Columbia to prepare for the PeopleSoft HCM Phase I go-live date of April 1, 2019. Due to the time commitment of preparation from February 1, 2019 – April 1, 2019 days and times that I am unavailable will increase and my response time to emails and telephone calls may be delayed. Please know that your need, question, or concern is important to me and I will respond when time permits.

Medford Library

FACULTY MEETING REPORT
MARCH 1, 2019

SELECTED SERVICE STATISTICS/ ACTIVITIES FOR FEBRUARY 2018

- **4,631** unique visits
- Processed **6** Interlibrary borrowing requests
- Processed **9** Interlibrary loan lending requests
- Fulfilled **16** PASCAL Delivers borrowing requests
- Fulfilled **45** PASCAL Delivers lending requests
- **2,534** LibGuide views
- **33** Community computer uses
- **109** Group Study Room Reservations
- **10** Conference Room reservations
- **8** Computer Lab reservations
- Answered **32** reference questions (recorded)
- **10** items added to Lancer Scholar Square
- **3** Book A Librarian Consultations
- Presented Continental Medford Exhibit Series, "Africa"
- Passive Display: "Black Migrations" (ASALH 2019 Black History Theme)

INSTRUCTION STATISTICS

- **4** Sessions taught (ENGL 102 -2 units; EXSC 191; UNIV 101)

CIRCULATON STATISTICS

- **200** General collection items circulated
- **12** New Books circulated
- **10** Juvenile items circulated
- **92** Reserve items circulated
- **3** AV items circulated
- **5** Oversize items circulated
- **6** Special Collection item circulated

COLLECTION DEVELOPMENT ACTIVITIES

- **39** New Books processed

UPCOMING or ONGOING PROGRAMS & SERVICES

- **March 1- 31:** Medford Exhibit Series, "Continental Medford: Europe"
- **March 20:** Spring Pop-Up Movie (TBA via Instagram @usclmedford)

UPCOMING SPRING BREAK LIBRARY HOURS
- **March 11-14:** 8am to 4:30pm
- **March 15:** 8am to Noon

VISIT… MEDFORD LIBRARY'S TUMBLR PAGE http://usclmedford.tumblr.com/

- Book Mark(it)
- Browse forthcoming titles and request them for purchase

HELPFUL LINKS

- Is the Computer Lab available: http://bit.ly/2zXsVv1
- Schedule Library Instruction: http://bit.ly/1MePeQO
- Faculty research support (Book A Librarian): http://bit.ly/2zoHqvE
- **Document the impact of your scholarly activities**: http://bit.ly/20Gu02g
- **Check out tools for teaching and learning support:** http://bit.ly/1nMHxrm
- Reserve the conference room : http://bit.ly/1NsfhEr
- Reserve materials for your courses: http://bit.ly/1iAfckX
- Request books and media for purchase: http://bit.ly/2ymm6Xm

Columbia Faculty Senate: February 6, 2019
Next Senate Meeting: March 6, 2019
Report to the Faculty: March 1, 2019

Committee on Curricula and Courses, Professor John Gerdes, Chair

Motion: 14 courses for consideration (report says 15, however the BFA in studio arts was withdrawn) (Motion Passes)

8- Arts and Sciences
1- Business
1- Education
2- Engineering & Computing
1- Hospitality, Retail, & Sport Management
1-Music

Committee on Instructional Development, Professor Michael Weisenburg, Chair

Motion: 4 courses for consideration for online delivery (Motion Passes)

2- Arts & Sciences
1- Education
1-Hospitality, Retail & Sport Management

REPORT: Added to Full Faculty Senate Agenda
(Proposals under consideration as of 1/24/2019)

Total proposals: 15

1. 9 - Arts and Sciences
2. 1 - Business
3. 1 - Education
4. 2 - Engineering & Computing
5. 1 - Hospitality, Retail, & Sport Management
6. 1 - Music

Full proposal details can be found on the Academic Program Proposal System (APPS) available at
http://www.sc.edu/about/offices_and_divisions/provost/planning/academicprograms/proposals/index.php.

1) Arts and Sciences (9 Proposals)

Course	Title	College	Proposal Type	Change Description
ART-Major / Degree Program	Art Studio, BFA	Arts and Sciences	Change Program	**Justification:** Update program format in Bulletin to reflect revisions to ACAF 2.00. This does not include changing course requirements, but moving them into approved program components. If revision is needed, please contact Jenn Tilford 7-1685 before returning to proponent.
ART-Major / Degree Program	BFA in Studio Art	Arts and Sciences	Change Program	**Justification:** **Justification for ARTS BFA Degree Program Change** The Studio Art program (ARTS) of the School of Visual Art and Design has initiated a curricular change to the majority of 200-through 400-level ARTS lab/studio courses, shifting them from 3 to 4 credit hours, effective Fall 2019. Seven advanced 400-level classes will shift to a variable 4-6 credit hours. After consultation with the National Association of Schools of Art and Design (NASAD), our accrediting body, and extensive research into credit hour standards at peer and peer-aspirant institutions, we confirmed that the NASAD standard for a 4-credit studio class is that students work a total of 12 hours per week on course content, both in and out of class. NASAD's standard is consistent with our existing course meeting times and the required workload for ARTS lab/studio courses that are 200-level and above. Currently, ARTS courses are held for 4 to 6 hours per week, with an average of 6 to 8 hours of

additional independent lab/studio time required to complete research and studio assignments.

With this change in credit hours for individual ARTS classes, we must adapt the number of courses in our BA and BFA degree programs, while maintaining the current number of hours to degree. The discipline-specific BFA degree requires 63 credit hours of ARTS coursework. These BFA programs include Graphic Design, Ceramics, Drawing, Painting, Printmaking, Photography, and Sculpture/3D Studies. Going forward, six of the seven ARTS BFA degree programs will shift from 19 ARTS courses to 16 courses to achieve the required 63 credit hours. One program, the BFA in Graphic Design, will shift from 21 ARTS courses to 17 courses to achieve 63 credit hours. Each of the seven ARTS disciplinary program has adapted their respective BFA degree programs to reflect the 4-credit hour shift so as to assure superior pedagogical outcomes.

This will 1) bring our degree requirements in line with other majors in the College, 2) allow students to complete the BFA degree in a more timely way, and 3) align our program with other peer and peer-aspirant institutions, without compromising pedagogical outcomes for the degree. This change in ARTS BFA degree requirements will positively affect student learning and experience, while maintaining our compliance with NASAD standards.

For reference, below is the justification submitted with the initial round of course credit changes, initiated in APPS in October 2018:

Justification for ARTS Course Credit Changes

The Studio Art program (ARTS) of the School of Visual Art and Design seeks to implement a curricular change to the 200- through 400-level ARTS lab/studio courses, shifting them from 3 to 4 credit hours, effective Fall 2019. Seven advanced 400-level classes will shift to a variable 4-6 credit hours. The 500-level courses submitted with this proposal will become variable 3 to 4 credit; undergraduates will be awarded 4 credits, and graduate students will continue to earn 3 credits for a 500-level class.

After consultation with the National Association of Schools of Art and Design (NASAD), our accrediting body, and extensive research into credit hour standards at peer and peer-aspirant institutions (outlined below), we confirmed that the NASAD standard for a 4-credit studio class is that students work a *total* of 12 hours per week on course content, both in and out of class. NASAD's standard is consistent with our existing course meeting times and the required workload for ARTS lab/studio courses that are 200-level and above. Currently, ARTS courses are held for 4 to 6 hours per week, with an average of 6 to 8 hours of additional independent lab/studio time required to complete research and studio assignments.

Changing 200- to 400-level classes from 3 to 4 credit hours will:

1)   Align the amount of time and effort undergraduate students currently spend on ARTS laboratory coursework with credits awarded, to accurately reflect the reality of the weekly work commitment;

2)   Bring our ARTS degrees in line with other majors in the College, the majority of which require fewer credit hours to degree. The BA is currently 39 credits and 13 classes, the BFA is 63 credits and 19 classes; this shift will bring the BA to 11 classes and the BFA to 16 while still maintaining the credit hours required by NASAD;

3)   Enable CAS students to more easily choose ARTS as a cognate or minor; and

4)   Enable students to complete both the BA and BFA degrees in a more timely way while maintaining high-quality programmatic outcomes.

Each ARTS disciplinary program (Ceramics, Drawing, Graphic Design, Painting, Printmaking, Photography, 3D/Sculpture) has proposals in place to adapt their respective BFA degree programs to reflect the 4-credit hour shift and assuring superior pedagogical outcomes for both degree programs. The proposed credit hour change will impact the USC SVAD Art Education program; the ARTE program will make adjustments to their program accordingly to go into effect for Fall 2019.

Shifting to a 4-credit hour system is in line with NASAD's provisions for awarding credit for studio art classes (2016-2107 NASAD Handbook, p. 72-73). Consultation with Kyle Dobeck, a NASAD accreditation associate, has confirmed that the credit shift falls well within NASAD accreditation guidelines.

A number of peer and peer-aspirant institutions have 4 to 6 credit hour Studio Art classes, including:

- University of Minnesota – All studio classes are 4 credits
- University of California system – All studio classes are 4 credits
- Cornell University – 200- to 400- level studio classes are 4 credits
- University of Wisconsin – 300- and 400-level studio classes are 4 credits
- Georgia State University – Select 300- and 400-level studio classes are 4 credits
- University of Tennessee – 300-level studio classes are 4 credits, 400-level are 6 credits
- University of Alabama – 400-level studio classes are 4 to 6 credits
- University of Arkansas – 400-level studio classes are 1 to 6 credits

In summary, this change in ARTS undergraduate credit hours will positively affect student outcomes by bringing our program's credit hour requirements closer to other majors in the College, and align

				our course credit hours with a growing number of peer and peer-aspirant universities.
FORL-511	Tchng For Lang Secndry Schools	Arts and Sciences	Change Course	**Description:** Current methods, techniques, and materials of instruction appropriate for secondary schools. Cross-listed Course: EDSE 575 **Justification:** Students must teach mini-lessons in this course, and a certain level of their foreign language is necessary for this component of the course.

Cross-Listing:

Cross-listed course 1

Designator:	EDSE
Course Number:	575

Pre/Co-Requisites:

Current: No Pre/Co-requisites entered

Proposed: Prerequisite: 210 level of a foreign language or its equivalent

IDBS-Major / Degree Program	Cardiovascular Technology, BS	Arts and Sciences	Change Program	**Justification:** Update program format in Bulletin to reflect revisions to ACAF 2.00. This does not include changing course requirements, but moving them into approved program components. Note: Courses and credits are being moved from Carolina Core sections to College requirements without changing degree requirements. Loren Knapp provided new wording on the CVT Training portion. If revision is needed, please contact Jenn Tilford 7-1685 before returning to proponent.
IDBS-Major / Degree Program	Interdisciplinary Studies, BSIS (CAS)	Arts and Sciences	Change Program	**Justification:** Update program format in Bulletin to reflect revisions to ACAF 2.00. This does not include changing course requirements, but moving them into approved program components. If revision is needed, please contact Jenn Tilford 7-1685 before returning to proponent.
SOCY-540	Sociology of Law	Arts and Sciences	Change Course	**Description:** Review of theoretical and empirical developments in the sociology of law, including classical and modern sociological theories of law and selected sociological themes of law in various social settings. **Justification:** This course is one of the 500-levels courses in Sociology, any two

Cross-Listing: No Cross-listings have been entered

Pre/Co-Requisites:

Current: Prerequisites: Any 300-level Sociology course FS:

	12/04/2013 **Proposed:** No change in Pre/Coreqs.			of which are required for sociology majors. We wish the course to be available as an online course to allow the Sociology Department to offer the course to students while not necessaily being physically present on the Columbia campus. The course materials incorporate basic accessibility features and provide for appropriate learning activities and interaction with the instructor.
SPAN-122	Basic Proficiency in Spanish	Arts and Sciences	Change Course (CCORE)	**Description:** Practice and further development of essential listening, reading, speaking, and writing skills. **Justification:** An online version of SPAN 122 is necessary for students who cannot attend the face to face sections on the Columbia campus, i.e. students of satellite campuses (e.g., Palmetto College) with limited or no access to SPAN 122 courses, but who nevertheless need SPAN 122 to complete their degree requirements. This course will also be available to Columbia campus students who, for whatever reason (scheduling constraints, etc.), need to enroll in the online version.
	Cross-Listing: No Cross-listings have been entered **Pre/Co-Requisites:** **Current:** Prerequisites: Admission either by placement examination or successful completion of SPAN 109/110, 111, or 121. Carolina Core: GFL **Proposed:** No change in Pre/Coreqs.			
SPCH-485	Women's Rhetoric	Arts and Sciences	Change Course	**Description:** Study of rhetoric by and about women as manifested in speeches, essays, and other rhetorical artifacts. Cross-listed Course: SPCH 485, WGST 485 **Justification:** Correct Long Course Title; Change CD/Pre-Req; adding integrative attribute to SPCH 485, as its cross-list, ENGL 485, already has it. Carolina Core Integrative Course, English, BA
	Cross-Listing: **Cross-listed course 1** Designator: ENGL Course Number: 485 **Cross-listed course 2** Designator: WGST Course Number: 485 **Pre/Co-Requisites:** **Current:** No Pre/Co-requisites entered **Proposed:** ENGL 101; ENGL 102			
WGST-Major / Degree Program	Women's and Gender Studies	Arts and Sciences	Change Program	**Justification:** Update program format in Bulletin to reflect revisions to ACAF 2.00. This does not include changing course requirements, but moving them into approved program components. If revision is needed, please contact Jenn Tilford 7-1685 before returning to proponent. The only change we are proposing is eliminating one required course from our major. We wish to reduce the number of required WGST-approved courses (within-major electives) from 4 courses

(12 credits) to 3 courses (9 credits). This change will make it easier for students to add WGST as a double major., the primary pathway to majors for our program. See Major Requirements section "f" for this proposed change.

In order to make the above change for the department, I increased the "Electives" hours to keep the program at 120 hours.

2) Business (1 Proposals)

Course	Title	College	Proposal Type	Change Description
ACCT-502	Adv Cost/Managerial Acct	Business	Change Course	**Description:** Advanced topics in the use of accounting information for managerial decisions. **Justification:** We are changing the name of this course to modernize it and align it with the focus of the course. Cost accounting topics are now solely covered in ACCT402 so it no longer makes sense to have that in the title of this course. Also, the focus of ACCT502 is now on the use of accounting information for management decision making purposes so we felt it important to highlight the decision making component of the course.

	Cross-Listing: No Cross-listings have been entered
	
	Pre/Co-Requisites:
	  Current: Prerequisites: ACCT 402
	
	  Proposed: No change in Pre/Coreqs.			

3) Education (1 Proposal)

Course	Title	College	Proposal Type	Change Description
PEDU-197	Fit Carolina	Education	New Course	**Description:** Basic concepts associated with physical activity and the opportunities in community environments to engage in health-promoting and wellness activities **Justification:** This course is an introduction into physical activity concepts and participation. The course will include a study of the FITT (Frequency, Intensity, Time and Type) principles, strategies for behavior change, goal setting for physical activity, planning and participation. Participants will engage in weekly physical activity within their community.

	Cross-Listing: No Cross-listings have been entered
	
	Pre/Co-Requisites:
	  Current: No Pre/Co-requisites entered
	
	  Proposed: No change in Pre/Coreqs.			

4) Engineering & Computing (2 Proposal)

Course	Title	College	Proposal Type	Change Description
CSCE-Major / Degree Program	Computer Science BSCS	Engineering & Computing	Change Program	**Justification:** This change makes explicit what sets of courses meet this requirement.
ZZEN-Major / Degree Program	College of Engineering and Computing	Engineering & Computing	Change Program	**Justification:** This is an administrative update to include the new program Aerospace Engineering in the description of Entrance Requirements.

5) Hospitality, Retail, & Sport Management (1 Proposals)

Course	Title	College	Proposal Type	Change Description

RETL-351	Small Bus. Org. & Optn.
	
	Cross-Listing: No Cross-listings have been entered
	
	Pre/Co-Requisites:
	  Current: No Pre/Co-requisites entered
	
	  Proposed: No change in Pre/Coreqs.
		Hospitality, Retail, & Sport Management	Change Course	**Description:**
				
				Concepts and philosophies of ownership for the small retailing operation.
				
				Justification:
				
				RETL 351 is an upper-level, required course for retail management concentration. In order to successfully complete this course, students must have a good understanding of basic business concepts. Having a sophomore standing will allow sufficient time necessary for students to build foundational knowledge and skills to take RETL351.

6) Music (1 Proposal)

Course	Title	College	Proposal Type	Change Description
MUED-555	Music in the Elementary Class **Cross-Listing:** No Cross-listings have	Music	New Course	**Description:** Develop activities and learning plans that integrate music into

been entered **Pre/Co-Requisites:** **Current:** No Pre/Co-requisites entered **Proposed:** No change in Pre/Coreqs.	language arts, math, science, sousal studies, ELA, and learning for students with special needs. Apply those lessons in practicums with children. **Justification:** This class fills an imortant gap in our current course offerings and will be of interest to educations majors outside the school of music.

Last Updated: Thursday, January 24, 2019 4:20 PM

REPORT: COMMITTEE ON INSTRUCTIONAL DEVELOPMENT
(For consideration by the Faculty Senate at its February 6 2019meeting.)

The following existing courses are requesting approval to be offered via Distributed Education Delivery:

1. **COLLEGE OF ARTS & SCIENCES**

   Department of Languages, Literatures, and Cultures

   SPAN 122   Basic Proficiency in Spanish. (3)

   A. Department of Sociology
   SOCY 540   Sociology of Law. (3)

2. **COLLEGE OF EDUCATION**

   A. Department of Physical Education
   PEDU 197   Fit Carolina. (3)

3. **COLLEGE OF HOSPITALITY, RETAIL & SPORT MANAGEMENT**

   A. Department of Retailing
   RETL 351   Small Business Organization and Operation. (3)